

## MOBILE HOME PARK LICENSE

Fees: The annual fee for each mobile home park shall be \$50 or \$5 for each mobile home space, whichever is greater

See below for detailed information.

## MOBILE HOMES

### License.

It shall be unlawful for any person to establish, maintain, operate or permit to be established, maintained or operated any mobile home park within the corporate limits of the city without first having secured a license.

### License fee.

The annual license fee for each mobile home park shall be on file in the city clerk's office. All licenses shall be for a calendar year. Any license issued prior to July 1 of any year shall pay the annual fee; any license issued after July 1 of any year shall pay one-half of the annual fee.

### Application.

Application for a mobile home park license for an individual mobile home as provided and required in section 8-513 shall be filed at the office of the building inspector.

### Information.

The application for an initial mobile home park license shall be in writing, signed by the owner and shall include the following:

- (1) The name and address of the applicant.
- (2) The location and legal description of the mobile home park.
- (3) A complete plan of the mobile home park in conformity with all of the requirements for such as contained in this article.
- (4) Plans and specifications of all buildings, improvements and other facilities such as electrical wiring, water service pipes and sewer service, constructed or to be constructed within the mobile home park.
- (5) Such further information as may be requested by the building inspector to enable him or her to determine if the proposed mobile home park will comply with all the requirements of this article.
- (6) Before any application as required by this section may be approved for a mobile home park there must be a recommendation from the planning commission approving the site, location, design and layout of the mobile home park. Upon the receipt of the recommendation for such from the planning commission, the building inspector shall then investigate and inspect the application and the proposed plans and specifications. If the provisions, plans and specifications for the proposed mobile home park are in compliance with all provisions of this article and all other applicable ordinances and statutes, the building inspector shall approve the application and upon completion of the mobile home park according to the approved plans and specifications, the office of the city clerk shall issue a license for such upon payment of the fee or fees as hereinbefore provided.
- (7) Any changes in existing facilities or additions to any mobile home park or any mobile space shall be treated as required in subsections (1) through (6) of this section.

### Inspection.

Upon inspection of any mobile home park, the building inspector finds that conditions or practices exist which are in violation of any provision of this article or of any provision or regulation adopted pursuant thereto, the building inspector shall give notice in writing to the person to whom the license was issued and unless such conditions or practices are corrected within a reasonable period of time, to be determined by the building inspector, the building inspector shall give notice in writing to the person to whom the license was issued that the license has been revoked. Upon receipt of the notice of revocation, such person shall cease operation of such mobile home park.

License; denied or revoked.

Any person whose application for a license has been denied or any person whose license has been revoked may request and shall be granted a hearing of the matter before the governing body upon filing an application for hearing before such body within three days following the day on which such notice was received or license denied and the governing body shall hold such hearing within 21 days after the filing of such application. The filing of such application shall not suspend any order of the building inspector in denying application for license until the matter has been determined by the governing body.

Duty to maintain park.

It shall be the duty of the mobile home park owner or licensee to enforce all provisions of this article and to see that such licensed park is kept neat, clean and orderly at all times. A copy of this article and a copy of each license shall be posted in a conspicuous place in the licensed park.

Duty to keep records.

It shall be the duty of the licensee to keep an accurate record of all mobile home owners and occupants using the mobile home park. The register shall contain the following information:

- (1) Name and address of each occupant.
- (2) Make, model and year of all automobiles and mobile homes.
- (3) License number and owner of each trailer and automobile by which it is towed and the state of its issuance.
- (4) Dates of arrival and departure of each mobile home.

Register must be made available to all law enforcement officers at all times, and not register shall be destroyed for a period of three years following the last registration in each register.

Penalty.

Any person who violates any provision of this article or any provisions of any regulation adopted by the building inspector and governing body pursuant to authority granted by this article, shall upon conviction be punished as provided in section 1-17.