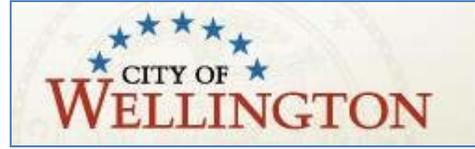


NOTICE OF OCCUPANCY



TO: City of Wellington
Attn: Utility Department
FAX 620-326-8506

FROM: _____ Property Owner
Please Print Clearly

DATE: _____

RE: Property located at address of _____
Wellington, Kansas

I have a new tenant/s in the property listed above. The new tenant/s are:

I have signed or will sign a contract with the tenant/s to occupy the premises for the term of _____
Please transfer the utilities into their name when requested.

Other occupants over the age of eighteen (18) are: _____

Thank you.

Sincerely,

Property Owner Signature

Property Owner Address

City / State

Zip

Daytime Contact No.

E-mail