



City Council Work Session

Tuesday, June 14, 2022, 6:30 p.m.

Council Chambers, 317 S Washington

Mayor Jim Valentine

Council Member Kevin Dodds

Council Member Guy Leitch

Council Member Joe Soria

Council Member Robert Hamilton

Council Member Rick Roitman

Council Member Mike Westmoreland

Agenda

❖ Pledge of Allegiance

❖ Agenda Items

1. 2023 Preliminary Budget Review – Memo from City Manager Shields

a) Contribution Funding & Appropriated Funding Requests

- Wellington Area Chamber of Commerce & CVB
- Chisholm Trail Museum
- CrimeStoppers
- Futures Unlimited
- Sumner County Economic Development
- Sumner County Historical & Genealogical Society
- Wellington Senior Center
- Wellington Public Library

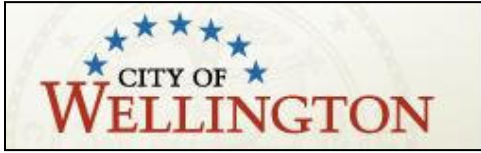
b) Budget Preliminary Info

c) Capital Expenditures List 2023

d) Capital Projects-Items 5-year CIP & CO

- Capital Projects-Items Individual Requests

Miscellaneous



Memorandum

To: Mayor & Council members
From: Shane J. Shields, City Manager
Date: June 10, 2022 for Work Session June 14, 2022
Re: 2023 Budget Preparation

- 1) Contribution Funding and Appropriated Funding Requests. The City, by choice, provides General Fund dollars to several groups/organizations each year. The requests for funding are provided for governing body review, discussion, and direction. The Chamber of Commerce/CVB is included in the list, although, funding is appropriated from the Tourism & Convention Fund, generated by the transient guest tax. The Sumner County Economic Development Commission is included, and the membership fee is paid from the Utility Fund. The Library funding request is included, and funding is from the tax levy for the Library.
- 2) Budget Preparation Preliminary Information. Preliminary information is provided for each budgeted fund of the City, levied funds and non-levied funds. Information is also provided for several of the non-budgeted capital improvement funds. The City is now under the Revenue Neutral Rate (RNR) process. The Budget Preliminary Information and the RNR process will be reviewed with the governing body.
- 3) Capital Expenditures 2023 List – The list includes all capital expenditure requests submitted, by fund, for the 2023 budget year. The list shows what changes/reductions have already been made. A purpose of this work session is for Council to review and provide input on the changes/reductions already made and consider and direct any further changes that may be necessary.
- 4) Capital Projects-Items 5-year CIP (Capital Improvement Plan) & CO (Capital Outlay) – This list provides all items/projects, over \$15,000, submitted for the next five years.
- 5) Capital Projects-Items Individual Requests – This is every capital expenditure request, over \$15,000, submitted by staff. The requests are provided in the same order as the list provided and referenced in #4. The requests are provided for specific information regarding the item or project.

Shane J. Shields, City Manager

General Fund 001-908- Contributions
 Tourism Fund 137- Chamber request and CVB functions
 Utility Fund 415- Sumner Co. Eco. Dev. Commission membership fee

Notice to request funds also sent to Library (Levied Fund #113)

2023 Funding List					Amount requested	Amount Approved
Chamber of Commerce	Valerie Earl	PO Box 686	Wellington,KS 67152	Tourism fund 137	\$35,000	
Chisholm Trail Museum	Jill DeJarnett	502 N. Washington	Wellington,KS 67152	General-Contribution	\$7,500	
Crimestoppers Wellington/Sumner Co.	c/o Robert Leftwich	PO Box 398	Wellington,KS 67152	General-Contribution	\$1,000	
Futures Unlimited	Tom Kohmetscher	2410 N A	Wellington,KS 67152	Public Transportation	\$12,500	
Miscellaneous Appropriation	Fireworks Display			City public display	\$6,000	
Su. Co. Economic Development Comm.	Stacy Davis	PO Box 279	Wellington,KS 67152	Utility Fund 415	\$42,000	
Su Co Historical & Genealogical Society	Betty Jane Moore	PO Box 402	Wellington,KS 67152	General-Contribution	\$5,000	
Wellington Senior Center	Dorothy Ala	308 S. Washington	Wellington, KS 67152	General-Contribution	\$5,000	
*Pay Futures 1/2 in June and remaining 1/2 in December					\$114,000	\$0

2022 Funding List					Amount requested	Amount Approved
Notice to Request letters sent 5/03/21. Funding Proposed letters sent 8/23/21.						
Chamber of Commerce	Valerie Earl	PO Box 686	Wellington,KS 67152	Tourism fund 137	\$35,000	\$35,000
Chisholm Trail Museum	Jill DeJarnett	502 N. Washington	Wellington,KS 67152	General-Contribution	\$7,500	\$7,500
Crimestoppers Wellington/Sumner Co.	c/o Robert Leftwich	PO Box 398	Wellington,KS 67152	General-Contribution	\$1,000	\$1,000
Futures Unlimited	Tom Kohmetscher	2410 N A	Wellington,KS 67152	Public Transportation	\$12,500	\$12,500
Miscellaneous Appropriation	Fireworks Display			City public display	\$6,000	\$6,000
Su. Co. Economic Development Comm.	Stacy Davis	PO Box 279	Wellington,KS 67152	Utility Fund 415	\$42,000	\$42,000
Su Co Historical & Genealogical Society	Betty Jane Moore	PO Box 402	Wellington,KS 67152	General-Contribution	\$5,000	\$5,000
Wellington Senior Center	Dorothy Ala	308 S. Washington	Wellington, KS 67152	General-Contribution	\$11,500	\$11,500
*Pay Futures 1/2 in June and remaining 1/2 in December					\$120,500	\$120,500

2021 Funding List					Amount requested	Amount Approved
Notice to Request letters sent 5/5/2020. Funding Proposed letters sent 7/24/20.						
Chamber of Commerce	Valerie Earl	PO Box 686	WellingtonKS 67152	Tourism fund 137	\$40,000	\$40,000
Chisholm Trail Museum	Jill DeJarnett	502 N. Washington	Wellington KS 67152	General-Contribution	\$7,500	\$7,500
Crimestoppers Wellington/Sumner Co.	c/o Robert Leftwich	PO Box 398	Wellington KS 67152	General-Contribution	\$1,000	\$1,000
Futures Unlimited	Tom Kohmetscher	2410 N. A	Wellington KS 67153	Public Transportation	\$6,250	\$6,250
Miscellaneous Appropriation	Fireworks Display			City public display	\$5,750	\$5,750
Su. Co. Economic Development Comm.	Stacy Davis	PO Box 279	Wellington, KS 67152	Utility Fund 415	\$42,000	\$42,000
Su Co Historical & Genealogical Society	Betty Jane Moore	PO Box 402	Wellington, KS 67152	General-Contribution	\$5,000	\$5,000
Wellington Senior Center	Dorothy Ala	308 S. Washington	Wellington KS 67152	General-Contribution	\$12,000	\$12,000
*Pay Futures 1/2 in June and remaining 1/2 in December					\$119,500	\$119,500



Wellington Area Chamber of Commerce/CVB

208 N. Washington Ave, Upper Level

PO Box 686

Wellington, KS 67152



May 9th, 2022

Dear Heidi,

On behalf of the Wellington Area Chamber of Commerce/CVB, I would like to submit the following funding requests for fiscal year 2023.

- \$10,000 Tourism Grants for non-profit organizations and events.
- \$10,000 CVB staffing and salary
- \$10,000 for Kansas Wheat Festival promotion
- \$5,000 for community advertising and promotion

We look forward to continuing our partnership with the City to allocate the allotted Travel and Tourism grant monies to area events, conventions, meetings, sports tournaments, programs and museums.

Additionally, the Chamber/CVB looks forward to continuing discussions about partnering with the City of Wellington to budget funds to be used for way-finding signage, welcome to Wellington signage and City Brochures and guides.

Please pass along our sincere appreciation for all the City of Wellington does to make our community a great place to live, work and play.

We appreciate your consideration and continued support of our organization and look forward to great success and growth together in the future!

Sincerely,

A handwritten signature in blue ink, appearing to read "Valerie Earl".

Valerie Earl
Executive Director
Wellington Area Chamber of Commerce/CVB
director@wellingtonkschamber.com
620 326-7466

RECEIVED

MAY 11 2022

CITY CLERK
WELLINGTON, KS

2021 Tourism Grant Recipients (\$10,000 Budgeted)

\$2750- Chisholm Trail Museum
\$2250- National Depression Glass Museum
\$2750 Sumner County Historical & Genealogical Society
\$2250 Wellington Recreation Commission
\$10,000

2021 Kansas Wheat Festival promotional expenses (\$10,000 Budgeted)

\$362.50 Entertainment Permits
\$450 Button Promotion
\$1700 Shirt Promotion
\$225 Wellington Heat Advertisement
\$785 Sumner Newscow
\$825 Wichita Times promo
\$7,500 HGA Advertising

2021 Community Advertising/Convention & Visitor Marketing (\$5,000 Budgeted)

\$200 Travel Industry Association of Kansas
\$180 South Central Kansas Tourism Region
\$150 Chamber of Commerce Executives of Kansas
\$40 Oxford Chamber of Commerce
\$50 Project Prom promo
\$2800 Billboard
\$45 Yearbook Ad
\$275 Sumnernewscow Promotion
\$270 Belle Plaine Backlit
\$32 Cowley Courier promo
\$36 Wellington Best Yard promo
\$85 Times Sentinel- SuCo Fair Ad
\$23.19 Postage for sharing Wellington media
\$5 Chamber name tags
\$250 Estimated- Community Brochures

2021 150th Celebrations (\$5,000 Budgeted)

\$1136.12 Community signage/Banners
\$72 Roundabout Banner
\$111- Community Trivia
\$125 KWF/Chamber 150 recognition
\$400 150th Ornaments
\$1192.80 Memorabilia Shirts
\$15 Facebook Ad
\$1874.04 Custom merchandise
\$1645.17 Time Capsule events

2022 Tourism Grant Recipients (\$10,000 Budgeted)

\$2000- Chisholm Trail Museum
\$2000- National Depression Glass Museum
\$2000- Sumner County Historical & Genealogical Society
\$1250- Wellington Recreation Commission
\$1250 -Wellington Heat
\$1500 -Wellington Public Library
\$10,000

2022 Kansas Wheat Festival anticipated promotional expenses (\$10,000 Budgeted)

\$362.50 Entertainment Permits
\$300 Button Promotion
\$1,452 Shirt Promotion
\$100 Wellington Heat Advertisement
\$500 Sumner Newscow
\$875 Wichita Times promo
\$7,500 HGA Advertising
\$100 Tourism Magazine KWF promo listing

2022 Community Advertising/Convention & Visitor promotional plans (\$5,000 Budgeted)

\$200 Travel Industry Association of Kansas
\$180 South Central Kansas Tourism Region
\$844.25 Travel Guide advertising
\$150 Chamber of Commerce Executives of Kansas
\$40 Oxford Chamber of Commerce
\$2400 Billboard
\$TBD (Estimate \$45) Yearbook Ad
\$335 Wellington Visitor Brochure
\$275 Sumnernewscow Promotion
\$328.81 Belle Plaine Backlit
\$350 Wellington Heat Advertisement
\$219.62 Downtown Banners
\$243.75 MOKSOK Travel Magazine Ad
\$TBD (Estimate \$35) Cowley Courier promo
\$TBD (Estimate \$40) Wellington Best Yard promo
\$TBD (Estimate \$85) Times Sentinel- SuCo Fair Ad
\$300 To be paid for Sumner-Cowley Boutique Crawl



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MAY 26 2022
CITY CLERK
WELLINGTON, KS

May 25, 2022

City of Wellington
317 S Washington
Wellington, Kansas 67152

RE: 2023 Funding Request

Dear Mayor and Council,

The Chisholm Trail Museum Board of Trustees wishes to express our gratitude for your ongoing support of the Chisholm Trail Museum.

2022 is looking to be a much better year as far as drawing visitors into the museum. Local elementary field trips were prevalent this month and we have another for summer school scheduled in June. We have also hosted a couple private tours for groups traveling through the area and have been contacted by other groups coming later this summer.

As we have said before, our work on our historic building, exhibits and displays is a never-ending project. We were able to accomplish many of the goals on our list last year including repairing the roof on the front entry way to the museum which has enabled us to use that space for rotating displays. During the early months of this year, our board and volunteers focused on installing more picture rail which allows us to hang historic local artwork, photos, and other items without damaging the interior walls. Paint and wall repair is ongoing throughout the first floor.

Our plans for 2023 include replacing the over 30-year-old HVAC systems on all three floors. This project has been on our radar as a goal for the past few years. We have explored different types of grants, some with assistance from the City, but were never able to secure enough funding to make the project fiscally possible. However, the CTM was recently contacted by a donor that would like to donate a significant amount dedicated to a large and much needed project. The CTM board has determined that if that donation comes to fruition, the museum will have enough funds to finally accomplish that goal!

The Chisholm Trail Museum operates entirely on donations and volunteer time, both of which our community and supporters give to us generously. Aside from the projects mentioned above and any advertising, software, or office supply expenses, the 2022 projected minimum costs associated with the basic day-to-day operation of the museum – utilities, insurance, alarm system monitoring, etc. – totals just over \$9000.

For the 2023 year, the CTM board is respectfully submitting a request for **\$7,500** from the City of Wellington. Enclosed you will find a report showing our 2022 YTD expenses, anticipated expenses for the rest of 2022, and our 2021 actual expenses, as requested. Please do not hesitate to contact me if you have any questions. Thank you again for your consideration.

Sincerely,

Cassity Brungardt
President, Chisholm Trail Museum
913-961-7367

**Chisholm Trail Museum
Expenses
Report Date: May 23, 2022**

Expense	2022 YTD Actual	Anticipated thru End of Year (2022)	2022 Full- Year Estimated	2021 Full- Year Actual
	Jan - Apr 22	May - Dec 22	Jan - Dec 22	Jan - Dec 21
60900 · Business Expenses				
60920 · Business Registration Fees	40.00	0.00	40.00	40.00
Total 60900 · Business Expenses	40.00	0.00	40.00	40.00
62100 · Contract Services				
62150 · Outside Contract Services	162.00	500.00	662.00	647.41
Total 62100 · Contract Services	162.00	500.00	662.00	647.41
62800 · Facilities and Equipment				
62840 · Equip Rental and Maintenance	0.00	800.00	800.00	140.00
62890 · Rent, Parking, Utilities	2,513.96	3,853.00	6,366.96	5,779.60
62800 · Facilities and Equipment - Other	0.00	11,825.00	11,825.00	2,989.85
Total 62800 · Facilities and Equipment	2,513.96	16,478.00	18,991.96	8,909.45
65000 · Operations				
65010 · Books, Subscriptions, Reference	0.00	0.00	0.00	0.00
65020 · Postage, Mailing Service	0.00	767.00	767.00	416.95
65030 · Printing and Copying	0.00	250.00	250.00	0.00
65040 · Supplies	56.83	1,281.00	1,337.83	1,920.80
65050 · Telephone, Telecommunications	257.71	500.00	757.71	750.12
65060 · Software	0.00	1,171.00	1,171.00	235.37
Total 65000 · Operations	314.54	3,969.00	4,283.54	3,323.24
65100 · Other Types of Expenses				
65110 · Advertising Expenses	982.00	1,641.00	2,623.00	2,461.55
65120 · Insurance - Liability, D and O	1,264.00	0.00	1,264.00	1,278.00
65150 · Memberships and Dues	155.00	98.00	253.00	253.00
65160 · Other Costs	352.56	544.19	896.75	816.29
65170 · Staff Development	0.00	0.00	0.00	0.00
65100 · Other Types of Expenses - Other	0.00	0.00	0.00	0.00
Total 65100 · Other Types of Expenses	2,753.56	2,283.19	5,036.75	4,808.84
Total Expense	5,784.06	23,230.19	29,014.25	17,728.94



May 9, 2022

City of Wellington

Dear Fellow Crime Stopper:

Thank you all so much for being an integral part of the Crime Stoppers Wellington/Sumner County group.

We have been active in Sumner County since 2007. It has taken a great deal of time and effort to broadcast our name and mission to the county. We are now starting to reap the benefits of the program as tips, contacts and name recognition increases.

The vision for our group as a volunteer organization is to help deter crime in Sumner County. We have enclosed our statistical report for 2019. The trend in use is indicative of the increased awareness of Crime Stoppers which has been supported by all the law enforcement offices in the county.

Crime Stoppers operates on an all-volunteer basis with the City of Wellington PD providing Det. Bobby Wilson as program coordinator. The PD also staffs and provides the telephone line. We could not operate without their support.

We do have ongoing annual costs to maintain the program. The operational costs are approximately \$2,500 per year with half of that total consisting of the annual computer software costs. We can receive tips via an 800 telephone, local telephone, text message or via the internet. The balance of our operational costs includes brochures, letters, communication costs and memberships in the national and state organizations. Any rewards paid are in addition to the \$2,500.

We are asking the City of Wellington to donate \$1,000 towards the operational budget. Your active assistance and participation is greatly appreciated.

If you have questions relating to the Crime Stoppers Program, please contact myself, Det Bobby Wilson, Greg Renn or Ty Sober. Please send your check to: Crime Stoppers, c/o Impact Bank, PO Box 398, Wellington, KS 67152.

Sincerely,

Robert Leftwich

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MAY 11 2022

CITY CLERK
WELLINGTON, KS

**Crime Stoppers of Wellington/sumner County, Inc.
Financial Report**

Beginning Balance:

12/31/2021

12/31/2020

\$7,692.92

Income:

Expenses:

		Jan	Northern Communications	\$4.96
		May	Anderson Software 1076 (Navigate 360)	\$1,200.00
Sumner County	\$ 1,500.00	June	KS SEC State	\$40.00
Wellington	\$ 1,000.00	Feb	Northern Communications	\$14.95
		Mar	Northern Communications	\$14.95
		Apr	Northern Communications	\$14.95
		May	Northern Communications	\$14.95
		June	Northern Communications	\$14.95
		July	Northern Communications	\$14.95
		June	Chad Andra CPA	\$175.00
		Aug	Northern Communications	\$14.95
		Sept	Northern Communications	\$14.95
		Oct	Northern Communications	\$14.95
			Go Daddy website	\$19.17
		Nov	Northern Communications	\$14.95
		Dec	Northern Communications	\$14.95
		Dec	Northern Communications	\$14.95
			Total Expenses	\$1,618.53
Income	<u>\$ 2,500.00</u>			

Net Income for 2021	\$ 881.47	Ending Checkbook Balance	\$8,574.39
Checking Account Balance 12/31/21	\$8,574.39	Bank Statement Balance	\$8,574.39
		Outstanding check	<u>0.00</u>

WELLINGTON /SUMNER COUNTY CRIMESTOPPERS

TIPS

2019.....26

2020.....23

2021.....31

2022.....14

Tips reference

Drugs...10

Burglary information 3

Church Door vandalism 1

Robbery Sonic 2

Wichita Homicide 1

Vehicle thefts 2

Misd Warrant 2 (Caldwell and County)

Wichita Warrants 2 (both served)

Tip on fugitive locations 1

Crazy people 4

Insurance fraud 4



Champions for **empowerment,**
inclusion and opportunity
— *our passion, our mission!*

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MAY 12 2022
CITY CLERK
WELLINGTON, KS

May 12, 2022

Heidi Theurer, Finance Director
City of Wellington
317 S Washington
Wellington, KS 67152

Dear Heidi:

Futures Unlimited, Inc. is requesting \$12,500 in city funding for 2023 to be applied toward the operations of Wellington Area Local Transit (WALT) in our community. This the requested amount represents a level of funding consistent with 2022.

General Public Transportation has provided a critical link between our local citizens who are dependent on others for transportation, and our business community for over 30 years now - utilizing a combination of state, federal, county, and local funds.

In Wellington, WALT provides service during the work week on a schedule designed to meet the needs of most community members. Riders are charged \$2.00 per ride - with senior citizen fees reduced to \$1.00 per ride. Non-emergency medical transportation within the region is available with advanced scheduling for eligible individuals.

Included with this letter is a copy of our recent KDOT SFY 2023 award letter. This letter highlights a combined Federal/State operations award of \$115,664.50 (70% of the total operations budget amount of \$165,235.00). The required 30% local match will therefore be \$49,570.50. The city funds requested with this letter will be applied toward that local match requirement. We are also including a copy of the budget as approved by KDOT specific to the grant.

Documentation of ridership composition is also included.

If we can provide any additional information regarding our request, please do not hesitate to call.

With Best Regards,

A handwritten signature in blue ink, appearing to read "Tom Kohmetscher".

Tom Kohmetscher
President/CEO

Futures Unlimited, Inc.
2410 North A Street
Wellington, KS 67152-9799
620.326.8906 f 620.326.7796
www.futures-unlimited.org



Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Julle L. Lorenz, Acting Secretary
Michael J. Moriarty, Chief

Department of Transportation
Bureau of Transportation and Planning

Phone: 785-296-3841
Fax: 785-296-8168
kdot#publicinfo@ks.gov
http://www.ksdot.org
Laura Kelly, Governor

April 21, 2022

Alicia Riggs
Futures Unlimited, Inc.
2410 North A Street
Wellington, KS 67152

Dear Alicia Riggs,

We are pleased to announce your U.S.C. 49-5311 grant application for State Fiscal Year (SFY) 2023 has been approved as follows:

- Capital - (C.F.D.A. 20.509) None Requested/Awarded
- Federal 5311 Operating - (C.F.D.A. 20.509) \$82,617.50
- Federal 5311 Administrative - (C.F.D.A. 20.509) \$40,400.80
- State 5311 Operating - \$33,047.00

The administrative and capital costs will be 80% federal and 20% local. The Operating will be 50% federal, 20% state, 30% local.

If you have any questions, please contact me at (785) 296-8593 or Rene.Hart@ks.gov.

Sincerely,

Rene Hart
Public Transit Manager

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APR 25 2022
FUTURES UNLIMITED INC.

Funding

Project Information

Futures Unlimited, Inc. : Operating (Federal Share 50%)

UPIN: BCG0003227

Status: Open

Application: [Section 5311](#)

Created by Maria Cornejo on 11/5/2021 04:07 PM

Last Modified by Mandy Fulsom on 1/5/2022 02:09 PM

Select

Request Summary

Year: 2023

Status: Complete

Requested: \$165,235.00

Allocated: \$0.00

Encumbered: \$0.00

[<< Return to Funding Requests](#)

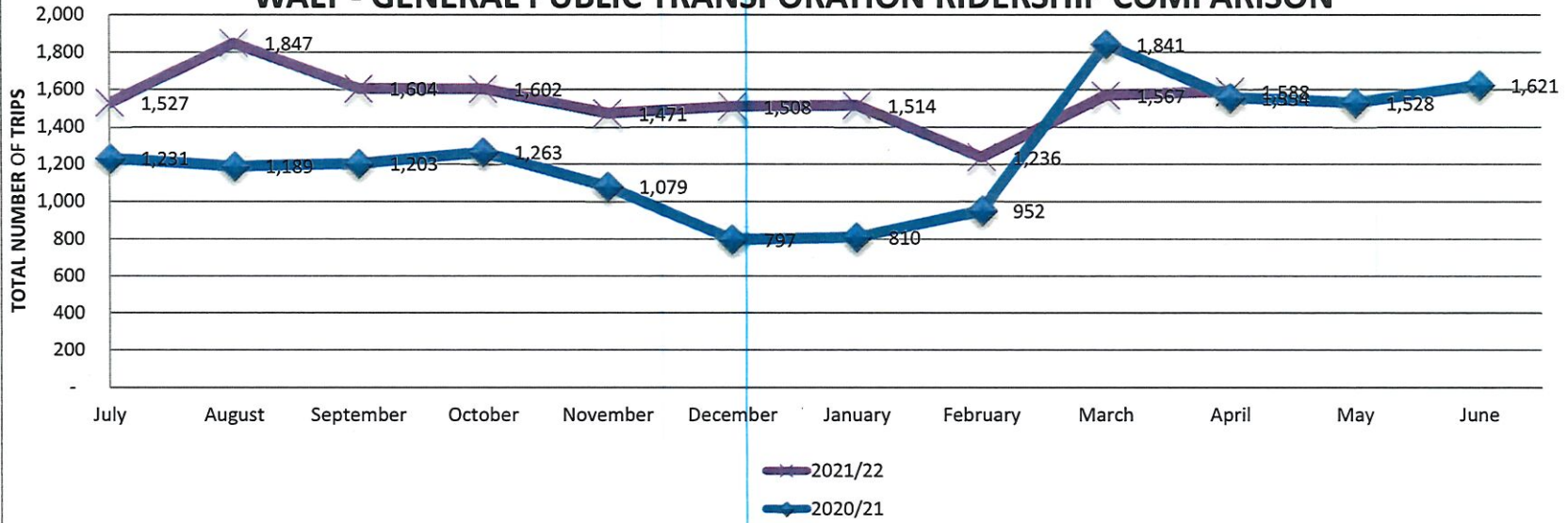
Funding

Comments

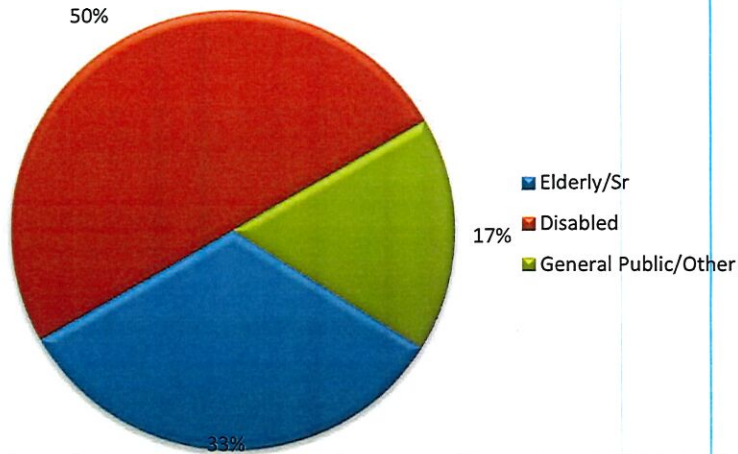
Funding Request

Line Item Name	Request Amount
Revenue	
Project Income	\$27,000.00
Expense	
Vehicle Insurance	\$5,527.00
Advertising	\$2,100.00
Driver	\$98,560.00
Dispatcher	\$28,464.00
Fuel	\$27,577.00
Maintenance, Repair, Lube, Parts, Labor	\$18,500.00
Communications/Phone Costs	\$7,887.00
Other (Specify)	\$290.00
Licenses and Tags	\$1,000.00
KPTA Membership Dues	\$70.00
KPTA Annual Meeting Expenses	
RTAP Driver Training	\$375.00
RTAP Manager Training	\$85.00
KCC Registration Fee	
Drivers Physical (as required by KCC/FMCSA regs.)	\$1,800.00
Total Expenses	\$192,235.00
Total Revenue	\$27,000.00
Total Request	\$165,235.00

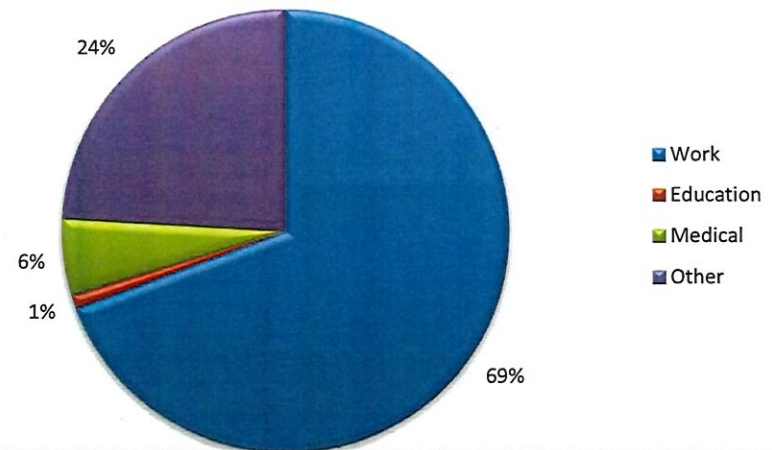
WALT - GENERAL PUBLIC TRANSPORTATION RIDERSHIP COMPARISON



2021/22 Ridership Demographics - % of Total Ridership



2021/22 Purpose of Trips - % of Total Ridership





Physical Address: 215 S. Washington, Wellington, Kansas 67152
Mailing Address: P. O. Box 279, Wellington, Kansas 67152
Office Phone Number: (620) 326-8779 Office Fax Number: (620) 326-6544
Email Address: scedc@co.sumner.ks.us
Website: www.gosumner.com

RECEIVED
APR 19 2022
CITY MANAGER
WELLINGTON, KS

2022
BOARD OF
DIRECTORS

◇◇◇

Jane Cole
Chairman

Joel Pile
Vice-Chair

Julia Strnad
Treasurer

Rick Dolley

Linda Stinnett

Richard Jack

Sharon Short

Shelbie Fitch

Leah Sommerhoff

Jeff Mortimer

Coni Adams

Kim Silhan

Sarah Mercer

STAFF

Stacy Davis
Executive Director

Joslyn Heersche
Administrative Assistant

Lori Barnes
Administrative Assistant

Austin Lloyd
Special Projects
Assistant

April 13, 2022

City of Wellington
317 S. Washington
Wellington, Ks 67152

Dear Mayor and City Council:

The Sumner County Economic Development Commission would like to thank the City of Wellington for your continued support of our organization and its goals. As you enter your budgeting process for 2023, we wanted to provide you the following information regarding the status of our budget and what we will be requesting in dues from your city in 2023.

The SCEDC Board has voted to maintain that same level of request for funding as we did in 2022. Therefore, the dues for the City of Wellington for 2023 will again be **\$42,000.00.**

SCEDC has been pleased to be of assistance to the City and its businesses and we look forward to our continued partnership.

Sincerely,

Stacy L. Davis
Executive Director





P.O. Box 402 Wellington, Ks 67152
Research Center 208 N. Washington, Ks 67152
Email: schgs@sutv.com ~ Website: www.ksschgs.com

RECEIVED

MAY - 5 2022

CITY MANAGER
WELLINGTON, KS

To: City of Wellington
Mayor Jim Valentine
City Manager Shane Shields
From: Sumner County Historical & Genealogical Society
RE: Application for funds

Date: May 1, 2022

The Sumner County Historical & Genealogical Society (SCHGS), located in the southeast corner of the Wellington Memorial Auditorium, would like to request funds from the City of Wellington for the budget year 2023. This past year was difficult to say the least. The Covid pandemic has kept people from traveling away from their homes. Luckily, we still had people using our website and email to contact us for research.

We hosted the Buffalo Soldiers from the Kansas City, MO area in September, 2021. This was in correlation with the Wellington Pioneer Cemetery project and was a repeat of the program in 2020. We were pleased with the attendance and of course, the program was excellent.

The first phase of the Wellington Pioneer Cemetery project is completed. We hosted the dedication program in May, 2021. We still plan to continue the restoration work which will include repairing and /or replacing broken headstones and possibly add some for those buried there, when we are certain of their burial location. We have discussed putting up a stone for the three men who were hung as horse thieves. ,

On April 22, 2022, SCHGS attended the Eunice Sterling Chapter of the DAR in Wichita, Kansas. The DAR's mission is to preserve history, patriotism and education. SCHGS was presented an award and a medal recognizing the Societies work at the Wellington Pioneer Cemetery. Jane Moore and Sherry Kline attended the meeting and gave the program on the work SCHGS and the City of Wellington did at the cemetery.

Another project we are currently working on is a postcard photo book of Wellington and Sumner county. We are purchasing and collecting postcards and old photos for this project.

As we increase our resources, we also increase the number of researchers who come to the area and the number of email and mail research requests. We add obituaries, marriages, and engagement collections, family histories, and index files every month. We welcome family history information, historic documents, artifacts and other donations which are valuable resources in our Research Center.

Today, more and more people are interested in their family genealogy. It is reputed to be the second most popular hobby in the United States today. We know that 50 percent of researchers travel to their ancestral "home". We have had researchers from many different cities, states, and a few countries visit the SCHGS Center. Many of the visitors travel to local and county cemeteries, search for ancestral

homes and land, look for the schools their family attended, and utilize information from the courthouse and libraries in the county. They visit the museums and other attractions in Wellington and surrounding cities. Many will spend a few days here, staying at hotels, eating at local restaurants, buying gas and shopping.

The SCHGS Center has more than 35,000 obituaries, dozens of area old school yearbooks, plus records for the county one-room schools, teachers and students. Our resources include: Pioneer settler records which list early county homesteaders, city directories, land records, old atlases of the county, photographs, and numerous other one-of-a-kind resources. We also have records and information from other states. We are currently working on indexing and cataloging our research materials.

We are planning to start our monthly meetings later this year. In 2022, we hope to be back to our regular schedule of meetings which are held the third Monday of the month. We do not have meetings in June, July, August, and December. Meetings are held in the Raymond Frye Center and are open to the public. Our speakers come from Sumner, Cowley, and Sedgwick counties, Humanities Kansas programs and from other places in Kansas. We also participate in the Wellington Wheat Festival and Fall Fest. The Wellington Memorial Auditorium will be celebrating its 100th anniversary this year. We hope to be a part of that celebration.

On behalf of SCHGS and the Research Center, I would like to request \$5000.00 for the 2023 operating year. This will help us expand our services and resources, sponsor more city and county activities, and host more events. We continue to have our press releases printed in area newspapers and to advertise in the area papers too. We also place ads on SUTV , Active Aging, Facebook and Sumner Newscow.

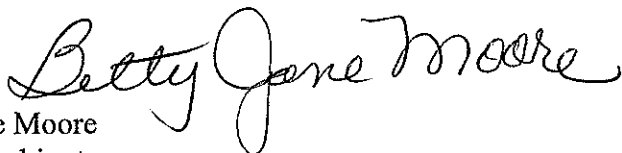
We feel SCHGS and Resource Center are a vital part of Wellington and Sumner County. We have helped bring several visitors to the area. This is very helpful to the economy of the County and the City.

We have a Power Point presentation we could show at a council meeting, if you are interested. It varies in length from 5 minutes to 20 minutes. Feel free to contact Sherry Kline, 316-833-6161 or Jane Moore, 620-447-3266, if you would like us to present it.

We thank you for your continued support of this organization over the past several years. It has helped us grow and become more productive and active in the community and the county.

Attached is a copy of our financial information.
Thank you for considering our request.

Sincerely,



Betty Jane Moore
208 N. Washington
PO Box 402
Wellington, KS 67152
schgs@sutv.com
Home phone: 620-447-3266
home email: bjmoore@kanokla.net

Sumner County Historical & Genealogical Society

Financial Report

2021

Balance, January 1, 2021	\$5569.39
Receipts:	
City of Wellington (tourism grant)	\$2725.00
City of Wellington (grant)	5000.00
Dues	426.00
Donations, Memorial gifts	1367.75
Research, items sold	275.00
Total Receipts	\$9783.75
Disbursements:	
Advertisements	\$1249.96
Copier Maintenance	355.00
Insurance	373.00
Association Dues	155.00
Postage, Box Rent	454.48
Subscriptions, Software	752.61
Sales Tax, Corp. Fee	60.15
Supplies	1476.16
Speakers, Program Expenses	1100.00
Equipment	2116.99
City/County Sponsorships(Festivals, etc.)	1300.00
Postcards	247.57
Miscellaneous/checks/deposit stamp/etc.	200.55
Total Disbursements	\$8741.52
Totals Receipts	\$15353.14
Disbursements	<u>- 8741.52</u>
Balance in Account, December 31, 2021	\$6611.62

Wellington Senior Center
308 S Washington
Wellington, Ks 67152
E-mail: seniorcenterwellington@gmail.com

RECEIVED

MAY 27 2022

CITY CLERK
WELLINGTON, KS

May 26, 2022

City of Wellington
317 S. Washington
Wellington, Ks 67152

Attn: Heidi Theurer

Thank you for your budget request letter for the Wellington Senior Center to submit funds as part of the City of Wellington's Budget.

We have attached for your review our 2021 actual expenses, 2022 actual income and expenses through May 2022 with a forecast for May through December 2022.

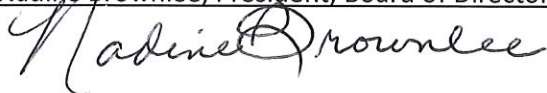
With your very grateful support we have been able to update all the air conditioners. Just this month the latest unit has now been replaced for approximately \$12,000. One of the food warmers also had to be repaired for a \$1,000 expense.

Marvin Rains is in the process of upgrading our interior florescent lighting to a more efficient LED system. He will also be adding/updating some exterior lighting which has been warranted for some time and this will be a \$3K to \$4K project. The Sumner Board for Senior Services donated \$1,500 to help us for this project.

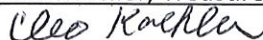
We are furnishing an average of 100 meals per day with most of them being delivered. This program is under direction of the Friendship Meals Program administered out of Hutchinson, Ks. June Draper is our local Friendship Meals manager for the Wellington site.

We are respectively submitting a request for \$5,000 to help us maintain the Senior Center and help pay the day-to-day operations such as utilities, insurance, minor and major repair. This request is considerably less than prior years due to your past generosity of helping us maintain the facility. i.e. new roof, new air conditioners Thank you for your consideration in helping us continue to maintain and operating this senior center which we feel is an important part off our community.

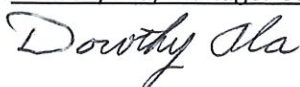
Nadine Brownlee, President, Board of Directors



Cleo Koehler, Treasurer, Board of Directors



Dorothy Ala, Manager of Wellington Senior Center



2021 ACTUAL EXPENSES FOR WELLINGTON SENIOR CENTER

DESCRIPTION	AMOUNT					
PAYROLL	\$8,481					
ACCOUNTING FEES	\$1,275					
SURETY BOND	\$100					
CHAMBER DUES	\$100					
COPIER SERVICE CONTRACT	\$336					
FIRE EQUIPMENT INSPECTIONS	\$218					
ICE MACHINE REPAIR CONTRACT	\$1,144					
BUILDING INSURANCE	\$4,155					
UTILITIES- Gas Service	\$2,781					
UTILITIES- Electric	\$4,970					
SUMNER COMMUNICATIONS	\$1,242					
LAWN CARE	\$195					
PESTS CONTROL	\$195					
MAINTENANCE & REPAIR	\$2,188					
OFFICE & KITCHEN EXPENSE	\$579					
WELLINGTON DAILY NEWS	\$57					
	<u>\$28,016</u>					

2022 Forecast for Wellington Senior Center

5/28/2022

	Y-T-D Actuals through April 2022	May fcst	June fcst	July fcst	Aug fcst	Sept fcst	Oct fcst	Nov fcst	Dec fcst	Total
REVENUE										
MEMORIALS & DONATIONS	\$2,271	200	200	200	200	200	200	200	200	\$3,871
CHECKING & CD INTEREST	\$48	13	13	13	13	13	14	14	14	\$155
SUMNER CTY BOARD FOR SENIOR SERVICES	\$5,058	0	0	1779	0		1779		0	\$8,616
BREITBURN OIL ROYALTY PAYMENTS	\$26,398	5000	4500	4500	4500	4500	4500	4500	4500	\$62,898
Total estimated revenue for 2020	\$33,775	\$5,213	\$4,713	\$6,492	\$4,713	\$4,713	\$6,493	\$4,714	\$4,714	\$75,540
EXPENSES										
BUILDING INSURANCE	\$1,620	343	343	343	343	343	343	343	343	\$4,364
MISCELANEOUS KITCHEN & OFFICE EXPENSE	\$646	120	120	120	120	120	120	120	120	\$1,606
BUILDING MAINTENANCE	\$2,069	750	800	600	300	300	300	300	300	\$5,719
NEW AIR-CONDITIONER/FURNACE	\$0	0	12000	0	0	0	0	0	0	\$12,000
WELLINGTON DAILY NEWS	\$56	0	0	0	0	0	0	0	57	\$113
2020 CHAMBER OF COMMERCE DUES	\$100	0	0	0	0	0	0	0	0	\$100
PRINTER SERVICE CONTRACT	\$112	28	28	28	28	28	28	28	28	\$336
PAYROLL & PAYROLL TAXES	\$5,468	1200	1200	1200	1200	1200	1200	1200	1200	\$15,068
Accountng Services	\$0	0	0	0	0	0	0	0	1400	\$1,400
WELLINGTON TV & CABLE SERVICE	\$612	118	118	118	118	118	118	118	118	\$1,556
UTILITIES	\$3,580	716	716	716	716	716	716	118	716	\$8,710
	\$14,263	\$3,275	\$15,325	\$3,125	\$2,825	\$2,825	\$2,825	\$2,227	\$4,282	\$50,972



WELLINGTON PUBLIC LIBRARY

121 W. 7th, Wellington Kansas 67152 620-326-2011

RECEIVED

MAY 27 2022

CITY CLERK
WELLINGTON, KS

RE: 2023 Funding Request
May 25, 2022

Dear Heidi,

Please consider this letter as our request for FY 2023 funding to support the Wellington Public Library. Consistent with Kansas Statute 12-1220 and the City Charter Ordinance No.11; we are requesting the full mill levy limit of 5.000 for library operations for the coming year.

As we've spoken about; the timing of when mill levy funding levels are determined and the June 1 due date for official funding requests; the library cannot prepare an accurate 2023 income/expense budget until such time as we have a better sense of the income amount that will be generated by the dedicated 5 mill limit.

However, the 2021 Annual Report submitted to your office can be used as a point of reference.

If you should have any questions, please don't hesitate to contact us at any time.

Sincerely

A handwritten signature in blue ink that reads 'Vicki Shinliver'. The signature is written in a cursive, flowing style.

***Vicki Shinliver, Chairman of the Board
Wellington Public Library***

Provided below is preliminary information on the 2023 budget preparation and brief details regarding each Fund.

The State legislature initiated a Revenue Neutral Rate (RNR) process that began in 2021 for the 2022 budget process and continues for the 2023 process. The RNR is the tax rate in mills that would generate the same property tax revenue in dollars as levied the previous tax year using the current tax year's total assessed valuation.

RNR timeline:

- The City is to receive the RNR from the County Clerk by June 15.
- If the City has the intent of exceeding the RNR, notification is made to the County Clerk by July 20. (The proposed tax rate and mill levy must also be provided to the County Clerk at the same time.)
- A tax rate hearing and a budget hearing must then be held after August 20 and on or before September 20. (The hearings can be held on the same date.) To exceed the RNR a Resolution must be adopted.
- The final approved budget with the amount to be levied must be certified to the County Clerk on or before October 1.

If the City does not have the intent to exceed the RNR, the timeline for approving the budget remains as in the past. The budget and amount to be levied must be certified to the County Clerk on or before August 25.

The funding requests received from other agencies/groups have been provided for review and consideration. A number of groups are provided funding, by the City's choice, from the General Fund. Those that receive Contribution Funding are the Chisholm Trail Museum, Crime Stoppers, Futures Unlimited, Sumner County Historical & Genealogical Society, and Wellington Senior Center. Current year recipients of funding are provided notice to submit any funding requests for the next budget year. The council should determine the amount of contribution funding to grant to each entity requesting.

The Wellington Area Chamber of Commerce/CVB is provided funding from the Tourism & Convention Fund (137). The council should determine the amount of funding that will be granted.

The City is a member of the Sumner County Economic Development Commission and the membership fee is paid from the Utility Fund (415). The membership fee for 2023 remains at \$42,000. The council should confirm and authorize the membership fee for the next budget year.

The Wellington Public Library receives tax dollars from the Library Fund (113), which is a tax levied fund authorized by statute. The Library Fund will be discussed later in this work session.

In addition to the Library Fund, the City has three other tax levied funds. Those are General (001), Ambulance and Firefighting Equipment (112), and Bond & Interest (201). For preliminary calculations, the same dollar amount of Ad Valorem Tax revenue from the 2022 budget has been used.

Most of the non-levied funds will be reviewed and discussed first. The tax levied funds will then be discussed, with capital expenditure funds following, and then some other non-levied funds.

Non-Levy Funds

Employee Benefit Contribution (Fund 114)

- The City's health care plan year is March 1st to the end of February the following year.
- Beginning with the 2018 plan year, the City changed from self-funded to a fully-insured plan. As a fully-insured plan, funding comes from set rates from both employer share and employee share.
- In preliminary review, the fund appears to be at an acceptable level, although, 2023 plan renewal rates will not be known until late this year and can have an impact. We review this fund in more detail once the month of June is posted to get a full 6 month view.

Special Liability (Fund 115)

- The City's insurance costs are paid from this fund. The revenue into this fund is reimbursement from the General, Utility, Sanitation, Golf and Airport funds for the appropriate portion of the insurance cost. City Treasurer Green compiles a breakdown of insurance costs by department.
- Some adjustment may yet occur in this fund due to the issue of insuring the steam plant. The cost involved is reimbursed to Special Liability from the Utility Fund, so any impact is to the Utility Fund. The insurance issue will be discussed later.
- The budget provides for expenditure authority of all revenue, but expenditures are limited to actual cash available regardless of budget amount.

Hospital Sales Tax (Fund 121)

- 2023 budget is prepared with the 1% sales tax that remains in effect.
- Revenue and expenditures are overstated to ensure there is sufficient budget authority to disburse all receipts to the Health Care Authority.
- A positive impact on both the General Fund and Utility Fund is that the Health Care Authority is currently able to make monthly payments on the Forbearance Agreement from 2015. Providing the HCA continues to have sufficient funding available, \$60,000 will be paid each month to the City. Half of the amount is being placed in the General Fund and half in the Utility Fund.

Special City Highway (Fund 131)

- The fund receives a share of the State gasoline tax revenue. The State provides an updated estimate of revenue for the current year and the estimated revenue for the budget year.
- An amount of \$135,000 is transferred annually to the General Fund as a reimbursement for street repairs.
- For 2023, the existing lease purchase for a street sweeper will continue through August 2025. The lease purchase of a front loader will occur yet in 2022 with the plan of an initial down payment of \$50,000. The lease payment amount is then estimated for 2023. There are also 2 other purchases planned: a metal hopper for scrap metal and replacing the tracks on a mini-excavator.
- The budget provides for expenditure authority of all revenue, but expenditures are limited to actual cash available regardless of budget amount.

Special Alcohol & Drug Program (Fund 133)

- Revenue comes from 1/3 of the Local Alcoholic Liquor Tax and is used for annual allocation to services or programs that meet the statutory requirements. The estimate of revenue is provided by the State. The estimate provided for 2023 is \$20,155.
- The budget provides for expenditure authority of all revenue, but expenditures are limited to actual cash available regardless of budget amount. Annually, around April, applications for funding are accepted and the Special Alcohol & Drug Advisory Committee recommends to the governing body the programs to receive funding.

Special Parks & Recreation (Fund 134)

- Revenue comes from 1/3 of the Local Alcoholic Liquor Tax and is used for parks and recreation.
- For 2023, five projects/purchases are proposed using this fund.
- The budget provides for expenditure authority of all revenue, but expenditures are limited to actual cash available regardless of budget amount.

Tourism & Convention (Fund 137)

- Revenue comes from the 6% transient guest tax charged for motel rooms in the city. It is received on a quarterly basis from the State.
- This fund is used for the Chamber annual allocation to serve Conventions & Visitor's Bureau functions and for Wheat Festival and Community advertising. Funds are also used for the annual appropriation to outside groups/organizations promoting/relating to tourism.
- The transient guest tax revenue received for 2021 was \$37,890, 2020 = \$37,054, 2019 = \$38,971, 2018 = \$38,417, and 2017 = \$37,626. The first quarter funding received for 2022 was \$14,058.
- The 2023 preliminary budget is based on an estimate of revenue in the amount of \$36,000. Revenue is monitored throughout the year. If it appears that the revenue estimate will not be reached, expenditures may have to be reduced for the remainder of the year.
- The Chamber has requested a total of \$35,000 for 2023. See the Chamber request for details.

Golf Course (Fund 402)

- Revenue for the Recreation Licenses category exceeded the budgeted estimate for 2021 and appears likely will exceed the original budgeted amount for 2022. Weather and conditions are, of course, an unknown for the future and can have a significant impact on revenue.
- Due to the increased revenue, the original budgeted subsidy amount for 2022 of \$216,496 has been revised and lowered by \$50,000 to \$166,496. The subsidy amount for 2023 is proposed at \$150,000. Making those changes benefits the General Fund. The contingency dollars remaining in the Golf Fund is \$15,821.
- 2022 was the final lease purchase payment for the grounds equipment.
- As in the other Enterprise funds (i.e. Utility, Sanitation, and Golf) changes in revenue can impact the fund.

Utility (Fund 415)

- For 2023 preliminary budget preparation, the annual automatic escalator in utility rates of 2.25% provided by ordinance is included. The ordinance provides that the governing body may take action, by resolution, to adjust or eliminate the escalator for a particular year. The escalator has been eliminated in 2019, 2020, 2021 and 2022. In the CDBG grant application process, the KDOC questioned the water rates as they appeared low in comparison to some other entities.
- The Kansas Power Pool surcharge for the 2021 winter storm Uri will continue through a portion of 2023. The City is paying a total of \$1,000,000, or approximately half of the winter storm surcharge, from utility reserves. It is being paid monthly over a 24-month period to lessen the impact on the customer. Also, the repayment will continue to KPP for the cost of Automated Metering Infrastructure for the electric utility. KPP issued bonds for several member cities to purchase the infrastructure.
- For 2023 preliminary budget, the percentage of revenue transfer to General Fund remains at 10.5%, the same as 2022.

- A significant reduction in expenditures was necessary from what was initially submitted. One means of reduction is to reduce the dollar amount transferred to Utility Capital Improvement Fund. Some items/projects have already been indicated for delay. (See Capital Expenditures for 2023 listing) Additional changes may yet occur be considered.
- The 2023 preliminary budget includes a contingency amount of \$900,000. The contingency amount each year since 2016 has been \$900,000.
- Note - There are a number of variables that can have an impact on end results in the Utility fund. Utility sales are based on averages over the past. Environmental conditions can have an impact affecting sales, thereby, increasing or decreasing revenue for the remainder of the current year or for the budgeted year.

Utility Capital Improvement (Fund 425) (non-budgeted fund)

- The capital expenditure requests initially submitted for items/projects was an approximate amount of \$4,837,844. The dollars to cover that amount are transferred from the Utility Fund and the Utility Fund does not have sufficient dollars for such a transfer. Reductions have been made, but further further/other changes may still be considered. **Council should review and provide input on the changes/reductions already made and/or any other changes that may be considered.**
- The Enterprise Fleet Management lease payments will be paid from the Utility Capital Improvement Fund for all vehicles of the Utility departments. Some funding has been budgeted and the funding from the sale of city vehicles being replaced will be used for the program. Due to supply issues delaying receiving new vehicles no sales have occurred yet so the revenue from those sales is an unknown. Adjustments may be necessary at some point yet this year or next.
- See the Capital Expenditures list for information on projects and equipment purchases. Individual request sheets provide details.

Tax levied Funds

Ambulance & Firefighting Equipment (Fund 112)

2021 Final Levy = 1.999

2022 Estimated Levy = 2.000

- The Ambulance & Firefighting levy is limited by statute to a 2.000 maximum levy. Maintaining the levy and accumulating funds for future equipment replacement is prudent and is recommended.
- Existing lease purchase payments for 2023 are \$66,502. A lease purchase to replace the aerial truck is proposed for 2023, although it will be a delayed closing with the truck not expected to be delivered until 2024, so no payments in 2023. An amount of \$30,000 is proposed for Ambulance replacement reserve.
- Once the estimated value and RNR is received from the County Clerk, calculations can be made as to what the levy will generate in funding.

Library (Fund 113)

2021 Final Levy = 4.998

2022 Estimated Levy = 5.000

- KSA 12-1220 provides that the governing body shall annually levy a tax for the maintenance of the library in such sum as the library board shall determine within the limitations fixed by law.
- Charter Ordinance No. 11 limits the Library levy to a maximum levy of 5.000.
- The Library Board submitted a 2023 budget request asking for the maximum funds the 5.000 levy will generate. For the last several years, the levy has not generated sufficient dollars to meet the budget requested. That is a contributing reason for the Board requesting the maximum funds generated.
- Once the estimated value and RNR is received from the County Clerk, calculations can be made as to what the levy will generate in funding.

Bond & Interest (Debt Service) (Fund 201)

2021 Final Levy = 16.083

2022 Estimated Levy = TBD

- Existing bond payments will continue. No new bond issues are being considered or proposed for 2023, at this time.
- The bond payments due in 2023 are less than in 2022, therefore the levy could be adjusted down and the levy adjusted for the General Fund to provide more funding for the General Fund.
- Once the estimated value and RNR is received from the County Clerk, calculations can be made as to what levy may be considered.

General (Fund 001)

2021 Final Levy = 37.891

2022 Estimated Levy = TBD

General information/notes:

- Transfer from General. Transfers are made annually to the Equipment Reserve Fund and the Capital Improvement Fund. The preliminary budget is prepared with a \$300,000 transfer to each.
- The revenue transfer to General Fund from the Utility Fund and Sanitation Fund is prepared at the same amount as last year, 10.5% for Utility and 10% for Sanitation. The 5-year history is as follows:

Year	Utility Fund	Sanitation Fund
2018	10%	10%
2019	10.5%	10%
2020	10.5%	10%
2021	10.5%	10%
2022	10.5%	10%

- The 2023 preliminary budget is prepared with a 2% Cost of Living Adjustment and an allowable 1% Merit increase possible. The adjustment also impacts those funds with personnel costs, which are Utility, Sanitation, Golf, and Airport. The history of wage adjustments is the following:

2022	cola 2%	Merit 1% allowed
2021	Cola 2%	Merit 0
2020	Cola 2.5%	Merit 0
2019	Cola 2%*	Merit 0
2018	Cola 2%	Merit 0
2017	Cola 2%	Merit 0
2016	Cola 0	Merit 0
2015	Cola 1.5%	Merit .5% allowed

* For 2019 an additional 1% was authorized for use in positions as determined.

- Contingency amount. The goal is to maintain a contingency amount equal to 15% of expenditures as carryover to the next year. At a minimum, a contingency amount should not be less than \$700,000. Since 2016, the contingency amount in the budget has ranged in the area of \$700,000 to \$800,000.

Summary for General Fund

The preliminary budget, based on proposed expenditures as submitted, using the same tax dollar amounts as the previous year, and providing a contingency of \$800,000, indicates an amount of approximately \$240,000 is necessary to balance the budget. Once the RNR is received, final calculations can be completed to determine any levy adjustments for the General Fund and other tax levied funds. Options to accomplish such an amount of dollars necessary is a reduction in expenditures, an increase in revenue, or a combination of both.

There are some other factors that will be discussed that could have an impact on the General Fund.

- City Planner position cost
- Land Bank operating budget
- Property Condemnation expense
- Sanitation Fund revenue transfer to General Fund

Additional Non-Levy Funds

Equipment Reserve (Fund 324) (non-budgeted fund)

- 2023 preliminary budget is prepared with the transfer from General fund initially set at \$300,000.
- The Enterprise Fleet Management lease payments will be paid from the Equipment Reserve fund for all vehicles other than the Utility departments. Some funding has been budgeted and the funding from the sale of city vehicles being replaced will be used for the program. Due to supply issues delaying receiving new vehicles no sales have occurred yet so the revenue from those sales is an unknown. Adjustments may be necessary at some point yet this year or next.
- The capital expenditures requests submitted totaled \$361,543. Expenditures must be reduced or revenue increased. Increasing the transfer from the General Fund may or may not be an option. Some changes have already been made and further changes may be necessary. Council should review and provide input on the changes/reductions already made and on any additional changes that may be considered.
- Typically, the goal is to maintain a balance of around \$100,000 for any unplanned or emergency need.
- See the Capital Expenditures list for information on projects and purchases submitted. Individual request sheets provide details.

Capital Improvement (Fund 325) (non-budgeted fund)

- 2023 preliminary budget is prepared with the transfer from General fund set at \$300,000.
- The capital expenditures requests submitted totaled \$1,226,443. Expenditures must be reduced or revenue increased. Increasing the transfer from the General Fund may or may not be an option. Some changes have already been made and additional changes are necessary. Council should review and provide input on the changes/reductions already made and on any additional changes that may be considered.
- Typically, the goal is to maintain a balance of around \$100,000 for any unplanned or an emergency need.
- See the Capital Expenditures list for information on projects and purchases proposed. Individual request sheets provide details.

Wellington Municipal Airport (Fund 441)

- The Airport Fund is still being reviewed. As known, we have been dealing with insurance recovery funds for the last couple of years. That has necessitated adjusting journal entries at the end of the last 2 years. We are awaiting a report from the City's new auditor regarding current year details of the fund.
- It is possible there may be a funding issue. As you are aware, the City did not receive the agreed on payment of \$30,000 from the contractor involved in the previous runway project. Jet fuel sales were also down last year, due to the agricultural sprayers operating less.
- In 2018, the Council approved the acceptance of a KAIP grant for the design of the reconstruction of the apron area at the Airport. This was a grant application submitted in 2014. The design was completed in 2019. It was known the next step would be an application for the actual reconstruction. At the time, the estimated cost was \$1,226,000 with the City's portion being 10%, or an estimated \$126,000. It was expected that KDOT would approve a grant for construction to begin in 2023, but the grant had not been awarded. It is expected KDOT will approve a construction grant in the next couple of years. In preparation of the project, the City budgeted \$122,600 over a 2-year period in the Capital Improvement Fund (325). That amount is available this year.
- The FAA recently contacted the City and recommended that the City apply for a grant for runway and taxiway rehabilitation. These are 2 projects that are in the Airport's 5-year plan. The FAA

indicated it would be likely that an application would be successful and both the runway and taxiway could be done at the same time. The project estimate is \$1,000,000 with the City portion being \$100,000. The City funding already available could be used. The City would then need to accumulate funding for the apron reconstruction in the future.

- 2022 budget will be finalized with latest information prior to overall final budget approval.
- As in the other Enterprise funds (i.e. Utility, Sanitation, and Golf) changes in revenue can impact the fund. A prime example is the agricultural sprayers that purchase fuel. If their operations are impacted by weather or other factors, revenue can be less.

Sanitation (Fund 430)

- Payments continue in 2023 for the bond issues for the transfer station project. The project continues underway.
- Sanitation fees were increased for 2022, although not implemented until the month of May.
- There may be a funding issue with the Sanitation Fund. One option, if necessary, would be to adjust the revenue transfer to the General Fund, although that would have a negative impact on the General Fund.
- As in the other Enterprise funds (i.e. Utility, Sanitation, and Golf) changes in revenue can impact the fund.

Sanitation Equipment Reserve (Fund 434) (non-budgeted fund)

- For 2023, the existing lease payment of \$29,167 continues for a refuse truck. The lease ends in January 2025.
- A backhoe is proposed to be replaced in 2023. (Replacing a 2012 model) If the Sanitation Fund is able to make the budgeted/proposed transfer to this fund, \$31,339 would be available for a lease purchase. No other contingency dollars would remain.

402 fund - Golf Course

Amount	Project/Item	Department	Orig Amt	Details / Changes (include existing lease purchases)
\$0			\$0	

405 fund - Golf Course Capital Improvement

Amount	Project/Item	Department	Orig Amt	Details / Changes
\$0			\$0	

415 fund - Electric/Water/Wastewater

Amount	Project/Item	Department	Orig Amt	Details / Changes
H \$2,000	City radio repeater replacement	CO Admin		4k split between 001 & 415 funds
L	Utility Operations signage	CO Non-Departmental	\$2,500	5/31 Delay
H \$6,000	Portable wastewater sampler	CO Wastewater		
M \$3,500	Concrete core drill	CO Water Dist		
M \$6,500	Emergency Generator for Water Dist shop	CO Water Dist		
M	Jackhammer attachment	CO Water Dist	\$11,000	6/2 Delay
M \$7,000	Shop windows replacement & entry door	CO Water Dist		
H \$7,900	Roof repair & guttering replacement	CO Water Dist		
M \$10,000	Access road for A13 well	CO Water Prod		
L	Auto gate opener	CO Water Prod	\$13,500	5/31 Delay
L	Dump trailer	CO Water Prod	\$12,000	5/31 Delay
L	Hydraulic boom mower attachments	CO Water Prod	\$5,500	5/31 Delay
\$42,900			\$44,500	

425 fund - Utility Capital Improvement & Equipment Reserve

	Amount	Project/Item	Department	Orig Amt	Details / Changes (include existing lease purchases)
	\$49,348	Existing lease purchase	LP Elec Dist		Directional boring machine (Final pymnt Jun2024)
	\$53,496	Existing lease purchase	LP Elec Dist		Bucket truck (Final pymnt Dec2025)
	\$100,000	Enterprise Fleet Management Program	LP All		
H	\$12,000	Computer attrition - ANNUAL	CO IT/GIS		
H	\$150,000	Electric line construction/upgrade - ANNUAL	CIP Elec Dist		
M	\$20,000	Restroom remodel (ADA)	CO Elec Dist		
M		Traffic signal replacement (Crusader Dr)	CIP Elec Dist	\$65,000	6/2 Delay
H	\$65,000	Wire Tensioner (Bull Wheel)	CIP Elec Dist		
L		Christmas lights - downtown replacement	CIP Elec Dist	\$35,000	5/31 Delay
M		Gas Turbine Brush Generator Insp/Overhaul	CIP Elec Prod	\$250,000	6/7 Delay
M		SCADA system	CIP Elec Prod	\$175,000	6/2 Delay
	\$16,000	Sump pump replacement	CO Elec Prod		
M		Demo/Cleanup old Wastewater Treatment Plant	CIP Wastewater	\$315,000	6/2 Delay
H	\$75,000	Lincoln lift station rehab	CIP Wastewater		
L		Sewer line extension (Beaver Crk to Seneca)	CIP Wastewater	\$959,500	5/31 Delay
H	\$100,000	Sewer line rehab/maint - Annual	CIP Wastewater		
L		Skid steer replacement	CIP Wastewater	\$85,000	5/31 Delay
L		Tractor replacement	CIP Wastewater	\$130,000	5/31 Delay
M		Worksite utility vehicle replacement	CO Wastewater	\$20,000	6/7 Delay
M		AMI - Annual	CIP Water Dist	\$128,000	6/2 Delay
M		Large tap machine & accessories replacement	CO Water Dist	\$20,000	6/7 Delay
H	\$63,000	Mini excavator & trailer	CIP Water Dist		
L		Mower replacement	CO Water Dist	\$15,500	5/31 Delay
M		Skid steer replacement	CIP Water Dist	\$63,000	6/2 Delay
H	\$110,000	Water main relocation	CIP Water Dist		
M		Water model study	CIP Water Dist	\$40,000	6/7 Delay
H	\$600,000	Waterline - Crestview/Ridge tie in	CIP Water Dist		
H	\$150,000	Waterline rehab/maint - Annual	CIP Water Dist		
H	\$180,000	Waterlines - decommissioning asbestos concrete	CIP Water Dist		
M		Worden Water Tower mixer	CO Water Dist	\$10,500	6/7 Delay
M		16th St Water Tower mixer	CO Water Dist	\$10,500	6/7 Delay
H	\$17,000	Chain hoist replacement	CO Water Prod		
M		Demo/Cleanup old Water Treatment Plant	CIP Water Prod	\$250,000	6/2 Delay
H	\$25,000	Electric Sludge Pump project	CIP Water Prod		
H	\$150,000	Lime Silo upgrade	CIP Water Prod		
M		Storage/maintenance bldg	CIP Water Prod	\$80,000	6/2 Delay
M		Water Plant rehab/replacement reserve	CIP Water Prod	\$250,000	5/31 Delay
	\$1,935,844			\$2,902,000	

425 Fund Bond Issues

430 fund - Sanitation Landfill Utility

Amount	Project/Item	Department	Orig Amt	Details / Changes (include existing lease purchases)
\$0			\$0	

434 fund - Sanitation Equipment Reserve

Amount	Project/Item	Department	Orig Amt	Details / Changes (include existing lease purchases)
\$29,167	Existing lease purchase	LP PW-Sanitation		Sanitation truck (Final pymnt Jan2025)
\$50,000	Backhoe replacement	CIP PW-Trnsfr Station		Total 248,336 for LP. 50k for purchase in 2023, then LP paymnts
\$79,167			\$0	

441 fund - Wellington Municipal Airport

Amount	Project/Item	Department	Orig Amt	Details / Changes (include existing lease purchases)
\$0			\$0	

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

						Indicates item delayed, removed or not necessary to list.	PRELIMINARY		
						Indicates an issue and/or a question with item. May need to resolve.			
						Indicates year beyond budget preparation year.			
Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
Administration	Admin-Maint	Maint	325	907		A/C-Heating units - City Hall replacement	\$22,000	2024	Replacing 19 yr old units
Administration	Admin-Maint	CIP	325	907		City Hall roof replacement	\$120,000	2024	
Administration	Admin-Maint	CIP	325	907		Carpet in City Hall replacement	\$37,000	2025	Replace 21 yr old carpet
Airport	Airport	CIP	325			Fuel Truck upgrade	\$80,000	2024	
Airport	Airport	CIP	325			Runway rehabilitation	\$655,000	2024	FAA 90%, City 10% = \$65,500
Airport	Airport	CIP	325			Taxiway rehabilitation	\$345,000	2024	FAA 90%, city 10% = \$34,500
IT/GIS	Admin-Maint	CO	324	907	004-21	Avaya Cloud Office (phone system) replacement	\$20,072	2023	Replacing 2021 system. Annual cost or \$1,673/month. *5/31 Delay
IT/GIS	Admin-Maint	CIP	325	907	004-21	Network Fiber Connectivity of City facilities	\$325,000	2023	*5/31 Delay
PS-Fire/EMS	Public Safety	CIP	112	912	004-20	Aerial Truck replacement (Lease Purchase)	\$1,000,000	2023	Replacing 23 yr old truck. Resale value approx \$65,000
PS-Fire/EMS	Public Safety	CIP	112	912	004-20	Ambulance replacement (remount box)	\$175,000	2023	Replacing a 2023 unit. Vendors are reporting delivery likely to be a year or more out from order. Will order in 2022 with lease closing in 2023.
PS-Fire/EMS	Public Safety	CIP	112	912	004-22	Ambulance replacement Reserve - ANNUAL	\$30,000	2023	Annual to Reserve for future ambulance replacements
PS-Fire/EMS	Public Safety	CO	325	912	004-45	Station Remodeling - replacing carpeting	\$20,000	2023	Replacing 22 yr old carpeting.
PS-Fire/EMS	Public Safety	CIP	112	912		Ambulance replacement (remount box)	\$175,000	2024	

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
PS-Fire/EMS	Public Safety	CIP	112	912		Fire Engine replacement (Lease Purchase)	\$800,000	2027	Replacing a 2007 truck
PS-Police	Public Safety	CO	324	911	004-21	Ballistic vests replacement	\$27,000	2023	Replace 5 yr old vests
PS-Police	Public Safety	CO	324	911	004-22	Patrol vehicle replacement	\$42,000	2023	Replacing 2013 unit. Will be included in the Enterprise FM.
PS-Police/Fire	Public Safety	CIP	325	911	004-45	Public Safety bldg roof replacement	\$300,000	2023	
PW-Aquatic Center	Public Works	CIP	325	917	004-21	Water Slide replacement Reserve - ANNUAL	\$20,000	2023	Annual to Reserve for future replacement
PW-Bldg & Codes	Public Works	CIP	325	945	002-16	Property Condemnation - ANNUAL	\$50,000	2023	Annual
PW-Cemetery	Public Works	CO	324	919	004-21	Mower w/snowblade replacement	\$23,500	2023	Replacing 2010 unit
PW-Cemetery	Public Works	CIP	325	919	004-28	Land acquisition Reserve - ANNUAL	\$25,000	2023	Annual to Reserve for future Cemetery expansion. *5/31 Delay
PW-Cemetery	Public Works	CIP	325	919	004-45	Mausoleum & Campanile roof replacement	\$50,000	2023	Replacing roofs from 1997
PW-Cemetery	Public Works	CIP	325	919		Cremation Garden	\$100,000	2024	
PW-Cemetery	Public Works	CO	324	919	004-21	Mower replacement	\$18,000	2027	Replacing 2019 unit
PW-Lake	Public Works	CO	324	923	004-44	Lake House & West Bathroom roof repair	\$20,000	2023	
PW-Lake	Utilities	CIP	324	923	004-21	Rescue/Work boat replacement	\$30,000	2023	Replacing 1981 pontoon boat.
PW-Lake	Public Works	CO	324	923	004-22	Work site utility vehicle	\$22,000	2023	*6/8 Delay

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
PW-Lake	Public Works	CIP	325	923	004-45	Loga Vista Cabin phased remodel - ANNUAL	\$15,000	2023	Annual amt for 3 yrs for remodel phases.
PW-Lake	Public Works	CIP	325	923	004-45	New Lake Campground	\$40,000	2023	*5/31 Delay
PW-Lake	Public Works	CIP	325	923	004-45	Rip Rap Rock shoreline stabilization - ANNUAL	\$30,000	2023	
PW-Lake	Public Works	CO	324	923		Mower - riding 104" cut	\$29,800	2024	
PW-Lake	Public Works	CIP	324	923		Tractor replacement, 100HP	\$60,000	2024	Replacing a 2000 tractor
PW-Lake	Public Works	CIP	325	923		Rental Cabin	\$45,000	2024	
PW-Lake	Public Works	CO	324	923		Mower (72" zero turn) replacement	\$20,000	2025	Replacing a 2013 unit
PW-Lake	Public Works	CIP	325	923		Restroom - Vault type for Beach area	\$50,000	2025	
PW-Lake	Public Works	CO	324	923		Mower (zero turn) replacement	\$21,000	2026	Replacing a 2011 unit.
PW-Lake	Public Works	CO	324	923		Rock and shoring for camping pads	\$20,000	2026	
PW-Lake	Public Works	CO	324	923		Mower (zero turn - 104") replacement	\$31,000	2027	Replacing a 2015 unit.
PW-Lake	Public Works	CIP	325	923		Boat Slip Dock	\$80,000	2027	
PW-Parks	Public Works	CO	324	915	004-21	Mower replacement	\$26,000	2023	Replacing 2013 Grasshopper unit.
PW-Parks	Public Works	CIP	324	915	004-21	Tree Spade	\$37,000	2023	* 6/2 Delay

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
PW-Parks	Public Works	CIP	325	915	004-23	Century Park Restroom	\$80,000	2023	* 5/31 Delay
PW-Parks	Public Works	CIP	325	915	004-45	Hibbs-Hooten Stadium improvements - ANNUAL	\$10,000	2023	Annual for future facility improvements (seating, backstop, press box, bleachers, etc....)
PW-Parks	Public Works	CIP	325	915	004-21	Jefferson Playground improvements	\$25,000	2023	
PW-Parks	Public Works	CO	134	915		Fishing dock - Hargis Creek Watershed	\$16,000	2024	
PW-Parks	Public Works	CIP	325	915		Madison Park improvements	\$25,000	2024	
PW-Parks	Public Works	CIP	325	915		Public Restroom Downtown	\$120,000	2024	
PW-Parks	Public Works	CIP	324	915		Stump grinder	\$28,000	2025	
PW-Parks	Public Works	CIP	325	915		Sellers Park new playground	\$210,000	2025	
PW-Parks	Public Works	CIP	325	915		Community shelter & public restrooms - Sellers Park	\$250,000	2026	
PW-Parks	Public Works	CIP	325	915		Splash Pad Reserve (design & future construction)	\$20,000	2026	
PW-Parks	Public Works	CIP	325	915		Hargis Creek Watershed Park Restroom - west side	\$100,000	2027	
PW-Sanitation	Public Works	CIP	434	935		Refuse truck replacement	\$160,000	2024	Replacing 2006 truck.
PW-Sanitation	Public Works	CIP	434	935		Refuse truck replacement	\$160,000	2025	Replacing 2007 truck
PW-Streets	Public Works	CIP	324	918	004-21	Equipment trailer replacement	\$28,000	2023	Replacing 1993 trailer. * 5/31 Delay

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
PW-Streets	Public Works	CIP	325	925	004-45	ADA improvements - ANNUAL	\$15,000	2023	Annual
PW-Streets	Public Works	CIP	325	925	004-27	Curb replacement program - ANNUAL	\$30,000	2023	Annual
PW-Streets	Public Works	CIP	325	918	004-43	Plum Street Reconstruction Design	\$54,443	2023	Using Street Project Reserve
PW-Streets	Public Works	CIP	325	918	004-45	Roof replacement - Street Dept bldg section	\$50,000	2023	2023 & 2024
PW-Streets	Public Works	CIP	325	925	004-27	Sidewalk replacement program - ANNUAL	\$4,000	2023	Annual cost-share program with property owners.
PW-Streets	Public Works	CIP	325	918	004-43	US160 East CCLIP Project Design	\$48,000	2023	Design-Roundabout to Woodlawn. Using State Hwy Projects Reserve
PW-Streets	Public Works	CO	131	918		Sand spreader replacement	\$25,000	2024	Replacing a 2003 unit.
PW-Streets	Public Works	CIP	131	918		Vibratory Tandem Roller replacement	\$60,000	2024	Replace 1996 unit.
PW-Streets	Public Works	CIP	324	918		Tractor/Mower replacement	\$115,000	2024	Replacing 1995 tractor w/rear mower & 1998 side mower.
PW-Streets	Public Works	CIP	325	918		CCLIP Design (North A St, Roundabout to 21st)	\$81,400	2024	KDOT \$73,260, City \$8,140
PW-Streets	Public Works	CIP	325	918		Plum Street Reconstruction (16th to Mission)	\$460,000	2024	
PW-Streets	Public Works	CIP	325	918		US160 East CCLIP Construction (Roundabout to Woodlawn)	\$647,422	2024	KDOT reimbursement \$540,000, City \$107,422. Use Street Project Reserve
PW-Streets	Public Works	CIP	131	918		Patch Truck replacement (Lease Purchase)	\$250,000	2025	Replace 2000 truck.
PW-Streets	Public Works	CIP	325	918		CCLIP Construction (North A St, Roundabout to 21st)	\$809,600	2025	KDOT \$728,635, City \$80,965

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
PW-Streets	Public Works	CIP	131	915		Motor Grader replacement (Lease Purchase)	\$300,000	2026	Transfer 2004 motor grader from Street to Lake Dept. replacing a 1999 model.
PW-Streets	Public Works	CO	324	918		Air Compressor replacement	\$23,000	2026	Replace a 1990 unit.
PW-Streets	Public Works	CIP	325	918		Hillside Ave improvements (H St. to Worden Park)	\$497,000	2026	Design \$47,000, Construction \$450,000
PW-Transfer Station	Public Works	CIP	434	935	004-21	Backhoe replacement. Lease Purchase	\$248,336	2023	Replacing 2012 model.
PW-Transfer Station	Public Works	CIP	434	935		Front Loader replacement	\$200,000	2026	Replacing existing unit.
Utility-Elec Dist	Utilities	CIP	425	931	004-24	Electric line construction/upgrade - ANNUAL	\$150,000	2023	
Utility-Elec Dist	Utilities	CO	425	931	004-45	Restroom remodel (ADA)	\$20,000	2023	
Utility-Elec Dist	Utilities	CIP	425	931	004-32	Traffic Signal replacement (Woodlawn & Crusader Dr)	\$65,000	2023	Replacing existing signal that was intended as a temporary placement. *6/2 Delay
Utility-Elec Dist	Utilities	CIP	425	931	004-21	Wire Tensioner (Bull Wheel)	\$65,000	2023	
Utility-Elec Prod	Utilities	CIP	425	931	004-31	Christmas lights - downtown replacement	\$35,000	2023	Replacing 25 yr old lights. * 5/31 Delay
Utility-Elec Prod	Utilities	CIP	425	930	004-34	Gas Turbine Brush Generator Inspection/Overhaul	\$250,000	2023	*6/7 Delay
Utility-Elec Prod	Utilities	CIP	425	930	004-21	SCADA system	\$175,000	2023	* 5/31 Delay
Utility-Elec Prod	Utilities	CO	425	930	004-21	Sump pump - main basement replacement	\$16,000	2023	Replacing a 12 yr old pump.
Utility-Elec Prod	Utilities	CIP	425	930		Gas Turbine Exhaust Stack replacement	\$290,000	2024	

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
Utility-Elec Prod	Utilities	CIP	425	930		Demineralization Building and System	\$217,000	2025	
Utility-Elec Prod	Utilities	CIP	425	930		Voltage Regulator Steam Plant replacement	\$350,000	2025	
Utility-Elec Prod	Utilities	CIP	425	930		Boiler Air Preheater replacement	\$400,000	2026	Replacing original equipment from 1971.
Utility-Elec Prod	Utilities	CIP	425	930		Chemical Cleaning of Boiler	\$70,000	2027	
Utility-Wastewater	Utilities	CIP	425	934	004-45	Demo/Cleanup old Wastewater Treatment Plant	\$315,000	2023	*5/31 Delay
Utility-Wastewater	Utilities	CIP	425	934	004-54	Lincoln Lift Station Rehab	\$75,000	2023	
Utility-Wastewater	Utilities	CIP	425	924	004-26	Sewer line extension (Beaver Creek to Seneca)	\$929,500	2023	*5/31 Delay
Utility-Wastewater	Utilities	CIP	425	934	004-26	Sewer line rehab/maintenance ANNUAL	\$100,000	2023	
Utility-Wastewater	Utilities	CIP	425	934	004-21	Skid Steer replacement	\$85,000	2023	*5/31 Delay
Utility-Wastewater	Utilities	CIP	425	934		Tractor replacement	\$130,000	2023	Replacing 1993 tractor. *5/31 Delay
Utility-Wastewater	Utilities	CO	425	934	004-22	Worksite utility vehicle replacement	\$20,000	2023	*6/7 Delay
Utility-Wastewater	Utilities	CIP	425	934		Digester blowers	\$64,000	2024	
Utility-Wastewater	Utilities	CO	425	934		Sewer Inspection Closed Circuit Television system	\$30,000	2024	
Utility-Wastewater	Utilities	CIP	425	934		Storage building	\$100,000	2024	

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
Utility-Wastewater	Utilities	CIP	425	934		Vacuum/Jetting Combo Truck replacement	\$420,000	2024	
Utility-Water Dist	Utilities	CIP	425	933	004-21	Automated Meter Infrastructure - ANNUAL	\$128,000	2023	Annual amt for 7 yr period for total cost of \$896,000. *6/2 Delay
Utility-Water Dist	Utilities	CO	425	933	004-21	Large Tap Machine & accessories replacement	\$20,000	2023	Replacing an over 20 yr old machine. *6/7 Delay
Utility-Water Dist	Utilities	CIP	425	933	004-21	Mini Excavator & Trailer	\$63,000	2023	
Utility-Water Dist	Utilities	CO	425	933	004-21	Mower replacement	\$15,500	2023	Replacing a 10 yr old machine. *5/31 Delay
Utility-Water Dist	Utilities	CIP	425	933	004-21	Skid Steer replacement	\$63,000	2023	Replacing 23 yr old equipment. *6/2 Delay
Utility-Water Dist	Utilities	CIP	425	933	004-42	Water Main relocation	\$110,000	2023	Relocation of 14" water main required due to KDOT bridge expansion. US160 bridge over Hargis Creek.
Utility-Water Dist	Utilities	CIP	425	933	002-43	Water Model Study	\$40,000	2023	*6/7 Delay
Utility-Water Dist	Utilities	CIP	425	933	004-25	Waterline - Crestview/Ridge Tie in to 24" Waterline	\$600,000	2023	
Utility-Water Dist	Utilities	CIP	425	933	004-42	Waterline rehabilitation/maintenance - ANNUAL	\$150,000	2023	
Utility-Water Dist	Utilities	CIP	425	933	004-42	Waterlines - Decommissioning of Asbestos Concrete	\$180,000	2023	
Utility-Water Dist	Utilities	CO	425	933	004-44	Parking lot resurfacing	\$18,500	2024	Replacing rock with hard surface.
Utility-Water Dist	Utilities	CIP	425	933		Waterline 16th St from C St to H St	\$450,000	2024	
Utility-Water Dist	Utilities	CIP	425	933		Waterline rehabilitation - Crestview and Sunset	\$500,000	2024	

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - 2023 5-Year Plan (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
Utility-Water Dist	Utilities	CIP	425	933		Materials cover for rock & sand	\$60,000	2025	
Utility-Water Dist	Utilities	CIP	425	933		Waterline C St - Botkin to Maple	\$460,000	2025	
Utility-Water Dist	Utilities	CIP	425	933		Waterline rehab - Washington 16th to 21st & 21st Washington to A St	\$740,000	2025	
Utility-Water Dist	Utilities	CIP	425	933		Booster Station - Fire Protection Airport & Industrial Park	\$750,000	2026	
Utility-Water Dist	Utilities	CIP	425	933		Worden Park water tower - painting interior	\$100,000	2026	
Utility-Water Dist	Utilities	CIP	425	933		Backhoe replacement	\$220,000	2027	
Utility-Water Prod	Utilities	CO	425	932	004-34	Chain hoist replacement	\$17,000	2023	Replacing 26+ yr old hoist.
Utility-Water Prod	Utilities	CIP	425	932	004-34	Demo/Cleanup old Water Treatment Plant	\$250,000	2023	*5/31 Delay
Utility-Water Prod	Utilities	CIP	425	932	004-21	Electric Sludge Pump Project	\$25,000	2023	
Utility-Water Prod	Utilities	CIP	425	932	004-34	Lime Silo upgrade	\$150,000	2023	
Utility-Water Prod	Utilities	CIP	425	932		Storage/Maintenance building	\$80,000	2023	*6/2 Delay
Utility-Water Prod	Utilities	CIP	425	932	004-44	Water Plant Rehab/Replacement Reserve - ANNUAL	\$250,000	2023	Annual to Reserve for future upgrades/replacement. *5/31 Delay
Utility-Water Prod	Utilities	CIP	425	932		Sandblast/paint Clarifiers & Re-carb tanks	\$100,000	2024	
Utility-Water Prod	Utilities	CIP	425	932		Filter Media replacement	\$150,000	2026	

CAPITAL IMPROVEMENT PLAN AND CAPITAL OUTLAY Requests - **2023 5-Year Plan** (Capital Outlay over \$15,000)

Dept Name	Category	CIP or CO	Fund	Dept No	Fund Acct No	Project/Item	Cost	Year	Additional details/Comments
Utility-Water Prod	Utilities	CIP	425	932		Clearwell/Tank cleaning	\$25,000	2027	
Utility-Water Prod	Utilities	CIP	425	932		Lagoon Cleaning	\$200,000	2027	

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/21/2022 *Budget Year:* March-April 2024

Department Name: Maintenance

Project Name or Item: A/C & Heating Units for West Side of City Hall

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 325 *Account No.:* 907

Cost: \$22,000.00 *Estimated Month of Expenditure:* March-April 2024

Function/Purpose/Project: A/C & heating Units for West side of City Hall

Justification of Purchase: The twinned units on the West side of City Hall will need to be replaced. These twinned units will be 19 years old in 2024. We are going to install 5-ton units instead of 4-ton units. In April 2017, we had a new vent drop put over The Drive thru window area. Also, during this same time we had the three Mitsubishi units removed, and repaired duct work above one hallway for a total of \$1,080.00. Then, in 2018, we spent \$236.35 for a new condensation pump for the west side of twinned units. In total, we spent \$505.00 on one A/C unit.

Submitted by: Milt Robinson

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: City Hall Roof

Department: Administration

Date: 2/14/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Replace City Hall roof

Project/Equipment Justification: The EPDM Roof (rubber) was installed in 2000 with a 20 year warranty. We no longer have a warranty on the roof. Any repairs now, will be at the City's expense. We had to have the roof repaired back in 2019 twice, and paid \$1,196.00 for getting it fixed. We currently have two different roofs installed on this building. The first is a Gravel roof. The second is a rubber roof. These two roofs will need to be removed, and the cost of materials during the pandemic have increased the cost associated with higher than average cost. The roof will be replaced with a TPO roof (Thermoplastic Polyolefin Roof).

Cost itemization and funding information: \$120,000 - 325 Fund

Total Project/Equipment Cost: \$120,000

Cost Information Supplied By: Milt Robinson

Estimated Month of Expenditure: Spring 2024 Depending upon weather conditions

Contact Person for this request: Milt Robinson

Phone No.: 620-326-2811

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Carpet in City Hall replacement

Department: Administration

Date: 2/14/2022

Proposed CIP Year/s: 2025

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Replace Carpet in City Hall

Project/Equipment Justification: The Carpet in City Hall needs to be replaced because it is starting to show wear and tear throughout the building. The carpet was installed back in 2004. By 2025, the carpet will be 21 years old. The proposed new carpet will be the square carpet tile. (Size will be 24" X 24").

Cost itemization and funding information: Estimated \$37,000 (Does not include moving furniture). Fund 325

Total Project/Equipment Cost: \$37,000 (Does not include moving furniture).

Cost Information Supplied By: Milt Robinson

Estimated Month of Expenditure: Spring 2025

Contact Person for this request: Milt Robinson

Phone No.: 620-326-2811

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Fuel Truck Upgrade

Department: Airport

Date: 2/3/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: 2021, 2022

Project description/synopsis or Equipment description/details: This would be a 3000 gallon capacity jet fuel truck used for refueling small to mid sized corporate and commercial aircraft.

Project/Equipment Justification: The existing fuel truck is a 1989 model truck and dispensing system. This truck is currently working, but is showing signs of its age. The truck has had to have maintenance on the vehicle engine and the dispensing system. There are still some maintenance issues that are being worked through. Some of the maintenance would have to be done through a contacted business to upgrade to a safe and reliable vehicle. This vehicle is currently used to dispense 20 to 30 thousand gallons of jet fuel per year. This vehicle is the main source of income for the airport.

Cost itemization and funding information: There are multiple options in upgrading the fuel truck. A refurbished truck that is approximately; 10 years newer than the existing truck; would cost in the range of \$75,000 to \$90,000. Since the Storage Tank on the truck is in good condition the truck could be traded in for \$10,000 to \$15,000. Another option would be to have the existing truck refurbished at a cost of \$35,000 to \$50,000.

Total Project/Equipment Cost: \$35,000 to \$80,000

Cost Information Supplied By: Houston International Aircraft Support

Estimated Month of Expenditure: NA

Contact Person for this request: Matthew Wiebe

Phone No.: 620-440-2213

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Runway Rehabilitation

Department: Airport

Date: 2/3/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Seal Runway Pavement Surface/Pavement Joints

Project/Equipment Justification: This project will fund the rehabilitation of the south 4,200 feet of Runway 18-36 to maintain the structural integrity of the pavement and to minimize foreign object debris. This portion of the runway was constructed in the early 2000's, and joints typically need to be resealed every 11 to 12 years following construction to provide adequate protection to the pavement joint. The Kansas Department of Transportation Pavement Condition Report, dated June 2019, lists the current Pavement Condition Index (PCI) at 98 for the portion of Runway 18-36 to be rehabilitated. This same report also details a scenario where no airport pavements are maintained and how this affects PCIs. No pavement maintenance on the existing section of Runway 18-36 would lead to a projected PCI of 96 in 2021. Performing the proposed pavement maintenance will maintain the PCI at its already high level and will extend the useful life of the pavement.

Cost itemization and funding information: Total project cost is \$655,000 with a 90/10 split with the FAA and our share would be \$65,500.

Total Project/Equipment Cost: \$655,000

Cost Information Supplied By: Lochner

Estimated Month of Expenditure: N/A

Contact Person for this request: Matthew Wiebe

Phone No.: 620-440-2213

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Taxiway rehabilitation

Department: Airport

Date: 2/3/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Rehabilitate Taxiway

Project/Equipment Justification: This project rehabilitates 5,000 x 35 feet of the existing parallel and connecting taxiways needed to maintain the structural integrity of the pavement.

Cost itemization and funding information: Total project cost is \$345,000 with a 90/10 split with the FAA and our share would be \$34,500.

Total Project/Equipment Cost: \$345,000

Cost Information Supplied By: Lochner

Estimated Month of Expenditure: N/A

Contact Person for this request: Matthew Wiebe

Phone No.: 620-440-2213

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/28/2022 *Budget Year:* 2023

Department Name: IT/GIS

Project Name or Item: Avaya Cloud Office (phones)

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 907-004-21

Cost: \$20,071.91 annual or \$1672.66 monthly
2023 and beyond

Estimated Month of Expenditure: April

Function/Purpose/Project: Current phone contract with AT&T ends April 2023. This would replace the AT&T system with Avaya IP Office for about half the cost.

Justification of Purchase: This is a project to continue phone service with all city departments. The current phone system/s was installed on or around 2021 on a 2 year contract with National Telcom and AT&T. Currently all city owned phones cost the taxpayer around \$3000 a month. By consolidating all lines to Avaya Cloud Office it would reduce the cost to approximately \$1700 a month. This program also gives the ability to upgrade hardware regularly at a drastically reduced cost. This is a plan to reduce operating costs for the city and move services to Avaya Cloud office in March/April of 2023 rather than continuing with AT&T.

Submitted by: Marc Brownlee

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Network Fiber Connectivity of City Facilities.

Department: IT/GIS

Date: 2/16/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Currently we rely entirely on Sumner Communications for fiber connections between city hall and three other major buildings. This project would bring self reliance to the connection and expand the fiber network from all city owned properties and tie them into city hall servers and resources. This project would eventually cut some costs to the city. Currently we have 8 independent lines for internet access. This project would funnel all traffic through city hall and one outside connection. This will also allow for more robust cybersecurity as only one gateway would need to be monitored for threatening activity.

Project/Equipment Justification: With the current reliance on Sumner Communications, if something were to happen to their fiber network, it would cause major disruptions to city services. This project will also allow for more robust cybersecurity as only one gateway would need to be monitored for threatening activity, simplifying response in the event of a cyber attack.

Cost itemization and funding information: The project was submitted to Sumner Communications to get an estimate of costs including all fiber optic cables, equipment for hanging to city owned poles, splice boxes and other pertinent equipment. Currently we are looking into possible grants for communications infrastructure, but at this time none have been found or applied for.

Total Project/Equipment Cost: \$325,000

Cost Information Supplied By: Nathan Allen @ Sumner Communications

Estimated Month of Expenditure: March - May

Contact Person for this request: Jason Newberry or Marc Brownlee

Phone No.: 326-7211 or 326-3631

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Aerial Truck (Platform)

Department: PS-Fire/EMS

Date: 1/24/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2013 to present

Project description/synopsis or Equipment description/details: Replace year 2000 aerial truck

Project/Equipment Justification: The present aerial truck will be 23 years old in 2023 and has outlived the expected lifespan of a ladder truck in a department our size. There will be some resale value of the existing truck, estimate \$65,000

Cost itemization and funding information: Fund 112 lease

Total Project/Equipment Cost: 1,000,000

Cost Information Supplied By: Tim Hay

Estimated Month of Expenditure: NA

Contact Person for this request: Tim Hay

Phone No.: 6203267443

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Ambulance Replacement

Department: PS-Fire/EMS

Date: 2/8/2022

Proposed CIP Year/s: 2018 to present

New Request: No

Previous CIP Year/s: 2023

Project description/synopsis or Equipment description/details: Replace 2013 ambulance

Project/Equipment Justification: Continuing with our 10 year replacement plan for ambulances. In 2023 we will try a remount which will reduce the amount of the ambulance, but also to see if a remount will work for us in the future.

Cost itemization and funding information: 112 lease purchase

Total Project/Equipment Cost: \$175,000

Cost Information Supplied By: Tim Hay

Estimated Month of Expenditure: January 2023

Contact Person for this request: Tim Hay

Phone No.: 6203267443

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Ambulance Reserve

Department: PS-Fire/EMS

Date: 1/24/2022

Proposed CIP Year/s: On going

New Request: No

Previous CIP Year/s: 2014 to present

Project description/synopsis or Equipment description/details: Set aside funds in reserve for future ambulance purchases

Project/Equipment Justification: Reduce interest on lease payments

Cost itemization and funding information: 112 fund

Total Project/Equipment Cost: 30,000

Cost Information Supplied By: Tim Hay

Estimated Month of Expenditure: NA

Contact Person for this request: Tim Hay

Phone No.: 6203267443

CAPITAL OUTLAY REQUEST

Date Request Completed: 5/18/2022 *Budget Year:* 2023

Department Name: Fire-EMS

Project Name or Item: Station Remodeling

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 325 *Account No.:* 912

Cost: 20,000 *Estimated Month of Expenditure:* March

Function/Purpose/Project: Carpeting

Justification of Purchase: Replace worn and stained carpeting in all areas now with carpeting. Existing carpeting is 22 years old with heavy foot traffic. Would replace with carpet tiles so ease/cost of replacement in the event of damage.

Submitted by: Tim Hay

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Ambulance Replacement

Department: PS-Fire/EMS

Date: 1/24/2022

Proposed CIP Year/s: 2025

New Request: Yes, No

Previous CIP Year/s: 10 year replacement plan

Project description/synopsis or Equipment description/details: Continue with ambulance replacement every 10 years. We have purchased a remount in 2023 and this used ambulance we purchased from Clearwater in 2019. We would like to try a remount again to save money.

Project/Equipment Justification: High mileage when purchased and high use

Cost itemization and funding information: Fund 112 lease

Total Project/Equipment Cost: \$175,000

Cost Information Supplied By: Tim Hay

Estimated Month of Expenditure: January

Contact Person for this request: Tim Hay

Phone No.: 6203267443

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Fire Engine replacement

Department: PS-Fire/EMS

Date: 1/24/2022

Proposed CIP Year/s: 2027

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Replace 2007 Engine 3

Project/Equipment Justification: This Engine will have run it's lifespan in a department or size after 20 years

Cost itemization and funding information: Fund 112 lease

Total Project/Equipment Cost: \$800,000

Cost Information Supplied By: Tim Hay

Estimated Month of Expenditure: NA

Contact Person for this request: Tim Hay

Phone No.: 6203267443

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/21/2022 *Budget Year:* 2023

Department Name: Police

Project Name or Item: Ballistic Vests

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 911.004.21

Cost: \$27,000 *Estimated Month of Expenditure:* February 2023

Function/Purpose/Project: Bullet Proof Ballistic Vests

Justification of Purchase:

1. Above item will be used to replace the aging ballistic vest aka body armor.
2. 2023 will mark 5 years of current vest.
3. Manufacturers "recommend" replacement of body armor every five years.
4. 5. Do not apply.
6. Potential liability exposure if body armor is not regularly replaced.
7. From an equipment standpoint, body armor is a critical component of our daily activity.
8. No foreseeable maintenance costs are expected once purchase is made.

Submitted by: Tracy A. Heath

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/21/2022 *Budget Year:* 2023

Department Name: Police

Project Name or Item: Police Vehicle

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 911.004.22

Cost: \$42,000 *Estimated Month of Expenditure:* February 2022

Function/Purpose/Project: Replacing Aging Department

Justification of Purchase:

1. The requested new vehicle will be used to replace and update the Department's fleet.
2. Vehicle being replaced is a 2013 Chevrolet Impala with 113576 miles at the time of this memo.
3. In order to maintain a reliable fleet, yearly vehicle replacement is a necessity.
4. Maintenance cost for the life of the 2013 Chevrolet Impala is approximately \$13,500. The past 2-3 years has seen a significant increase with maintenance with a current yearly average in the \$3000-\$3500 range.
5. I would suspect as mileage & usage increases yearly maintenance to rise.
6. If purchase is not made, the ability to maintain a readily & reliable fleet becomes paramount.
7. Allows WPD to maintain services to include a critical need.
8. Routine maintenance, barring any accidents and/or mishaps, would be estimated between at less than \$1000 per year.

Submitted by: Tracy A. Heath

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Public Safety Building Roof Replacement

Department: PS-Police

Date: 5/23/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Wellington Public Safety Roof Replacement

Project/Equipment Justification: The Wellington Public Safety Building, housing both Wellington Police & Fire, was new construction which opened in April 2001 with operation beginning in December 2001. The current roofing structure is comprised of (6) section, totaling roughly 25,000 Sq-ft.

As of this memo date, the current roofing material, described as a rubberized membrane, is approaching 21 years of age. During this 20 years of service life, numerous roof system failures have occurred on both Police/Fire sides resulting in "yearly" maintenance to the roof system.

February 2021 Mahaney Group, the original Roof system installer, provided a roof system replacement cost as \$234,802.00.

April 2022 Mahaney Group provided a roof system replacement cost at \$300,000.00. This estimated installing 1 layer of 1/2" HD ISO over the existing roof system.

Given the current condition of repairs as well as age of current roof system, WPD/Fire is recommending a total roof replacement system.

Cost itemization and funding information: \$300,000.00

Total Project/Equipment Cost: \$300,000.00

Cost Information Supplied By: Mahaney Group, 2822 N. Mead St, Wichita, Ks

Estimated Month of Expenditure: June 2023

Contact Person for this request: Tracy Heath/Tim Hay

Phone No.: 620-326-3331

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Water Slide Replacement Fund

Department: PW-Aquatic Center

Date: 2/3/2022

Proposed CIP Year/s: 2023-2027

New Request: No

Previous CIP Year/s: Annual

Project description/synopsis or Equipment description/details: Contribute to the fund to purchase replacement slides at the aquatic center

Project/Equipment Justification: The age of the water slides at the aquatic center has exceeded the average life expectancy of 15 years. This request is intended to raise funds over several years for slide replacement. The estimated replacement cost is around \$225,000. Based on last year's inspection and maintenance, the slides are still in good shape and have several years left. At this time, the more pressing issue is getting to be the condition of the overall pipe infrastructure of the water system. Last year, sand was entering the pool and it was losing water. Staff was able to locate and repair a copper line that had worn through and we are hopeful that fixed the problem. However, there is a lot of copper line as part of the system and all of it is likely in similar condition, and also located under the pool deck and floor. Needed repairs to this piping will eventually occur under the pool floor and create leaking issues until the pool is replaced. Any funds set aside for slide replacement could be used for pool replacement if that occurs before the slides need attention.

Cost itemization and funding information: 325 Fund

Total Project/Equipment Cost: \$20,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620 326 7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Property Condemnation

Department: PW-Building/Zoning/Codes

Date: 2/23/2022

Proposed CIP Year/s: 2023-2027

New Request: No

Previous CIP Year/s: Annual

Project description/synopsis or Equipment description/details: Demolition of dangerous structures

Project/Equipment Justification: Funds to hire contractor for the removal and disposal of dangerous structures when property owners fail to do so. Recent bids are ranging from \$5000 to \$10,000 each. These funds would also be used if a nuisance case required the City to hire a contractor to abate the nuisance.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$50,000

Cost Information Supplied By: Jeremy Jones

Estimated Month of Expenditure: NA

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/30/2022 *Budget Year:* 2023

Department Name: PW-Cemetery

Project Name or Item: Mower replacement with snow blade

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 919-004.21

Cost: \$23,500 *Estimated Month of Expenditure:* February

Function/Purpose/Project: Replace a 2010 John Deere front mount rear discharge mower with snow blade with a mid mount rear discharge mower and a snow blade attachment for the WSUV.

Justification of Purchase: A new front mount mower with a snow blade attachment is estimated at \$30,000, Staff would replace the front mount mower with a mid mount model and a snow blade attachment for the WSUV purchased in 2022. A mid mount mower has an estimated cost of \$16,500 and a snow blade attachment for the WSUV has an estimated cost of \$7,000, totaling \$23,500 and providing a potential savings of \$6,500 over purchasing a front mount mower with a snow blade attachment. This mower is used extensively within the Cemetery during the spring, summer, and fall mowing season as well as during the winter for snow removal, both downtown and within the Cemetery. This mower currently has 2,576 hours and averages 225-250 hours during a normal mowing season, and any lengthy downtime due to maintenance issues causes the Cemetery to look unkempt and overgrown. This mower was gone through by a John Deere mechanic in 2018, and rebuilt/refurbished for approximately \$7,200, to extend the life of the machine and save money over purchasing a new machine. Typical replacement schedule for a Cemetery mower is 6 to 7 years. The existing mower could be moved to another department within the City that requires a less intense mowing schedule.

Submitted by: James Hearlson

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Land Acquisition for Cemetery expansion

Department: PW- Cemetery

Date: 1/28/2022

Proposed CIP Year/s: 2023-2027

New Request: Yes

Previous CIP Year/s: 2019, 2020, 2021

Project description/synopsis or Equipment description/details: Funding to increase the Cemetery Capital Improvement Reserve Fund for the purpose of acquiring additional land for Cemetery operations.

Project/Equipment Justification: Prairie Lawn Cemetery currently has approximately 11-37 years of lot sales remaining. In 2021 staff requested to open part of Section 16, which is the last remaining unopened section. The Cemetery currently has limited expansion options available at its current location; building the Reserve Fund will lessen the likelihood of missing any opportunities of land purchases around the Cemetery, as well as, ensuring the Cemetery is available to meet the needs of the citizens for years to come. It is unlikely that the land surrounding the Cemetery will reverse the current trend of increasing in value, especially with the development of the Short properties northeast of the Cemetery, as well as, along the eastern corridor. Purchasing additional land before we require it allows us to budget for and spread out the costs and man-hours needed for site preparation (design, surveying, grading, utilities, turf establishment, landscaping, roads, and stormwater management). Any purchases of land not adjacent to the current Cemetery will incur additional recurring costs, such as additional staffing, vehicles, mowers, trailers, and other equipment due to loss of productivity from travel time and maintaining two Cemeteries with active burials.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$25,000 annually

Cost Information Supplied By: James Hearlson

Estimated Month of Expenditure: N/A

Contact Person for this request: James Hearlson

Phone No.: 620-326-7937

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Mausoleum and Campanile roof replacement

Department: PW- Cemetery

Date: 1/28/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Replace the roof on the Mausoleum and Campanile

Project/Equipment Justification: The roofs on the Mausoleum and Campanile (bell tower) were last replaced in 1997 with a granule surfaced modified roofing membrane with a 12 year warranty. Staff has had the roofs inspected and while they are in decent shape for their age they have exceeded their life expectancy of 15-20 years. The existing roofs would be removed down to the roof decks and a new roofing system would be installed. While Staff have not noticed any water penetration or damage to the interior of the Mausoleum or Campanile, there is evidence of water ponding around the roof scuppers (drains) on both buildings. Given the use and construction of the Mausoleum and Campanile, and the age of the roofs, Staff believes it would be best to take preemptive action to prevent leaks and damage to the interiors of either building.

Cost itemization and funding information: 325-919-004.45

Total Project/Equipment Cost: \$50,000

Cost Information Supplied By: James Hearlson

Estimated Month of Expenditure: June

Contact Person for this request: James Hearlson

Phone No.: 620-326-7937

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Cremation Garden

Department: PW- Cemetery

Date: 1/28/2022

Proposed CIP Year/s: 2024

New Request: No

Previous CIP Year/s: 2014, 2015

Project description/synopsis or Equipment description/details: Additional cremation burial options around the Mausoleum.

Project/Equipment Justification: The Cemetery is currently working with an architect for preliminary design work for the addition of cremation burial options around the Mausoleum, this request would provide funding to begin construction on the first phase. This would include additional columbariums, additional in-ground and above ground options, private family estates, as well as scattering or ossuary options. Included in the landscaping designs are a reflecting pool, and gazebo for families to conduct funeral services in. With diminishing lots available for burial and a rising cremation rate, 5 year average is 50%, 2021 cremation rate was 56%, this project would help to extend the life of the cemetery as well as provide the public with an increased number of cremation burial options over a wider price range. Staff has been contacted by individuals about the possibility of donating part or all of the gazebo as well as other features of the cremation garden.

Cost itemization and funding information: 325-919-004.45

Total Project/Equipment Cost: \$100,000

Cost Information Supplied By: James Hearlson

Estimated Month of Expenditure: N/A

Contact Person for this request: James Hearlson

Phone No.: 620-326-7937

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/23/2022 *Budget Year:* 2027

Department Name: PW-Cemetery

Project Name or Item: Mower replacement

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 919-004.21

Cost: \$18,000 *Estimated Month of Expenditure:* February

Function/Purpose/Project: Replace a 2019 Kubota ZD1211R mid mount mower

Justification of Purchase: This mower is used extensively within the Cemeteries during the spring, summer, and fall mowing season. This mower currently has 778 hours and averages 375-400 hours during a normal mowing season. During ideal mowing conditions it takes both Cemetery mowers approximately 80 man hours to to mow both Cemeteries, during high growth periods any lengthy downtime due to maintenance issues causes the Cemeteries to look unkempt and overgrown. This mower has had minimal maintenance costs over its life, with the majority being routine maintenance costs. Typical replacement schedule for a Cemetery mower is 6 to 7 years. The existing mower may be moved to another department within Public Works that requires less mowing.

Submitted by: James Hearlson

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/24/2022 *Budget Year:* 2023

Department Name: PW-Lake

Project Name or Item: Lake House and West Bathroom Roofs

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 001 *Account No.:* 923-004-44

Cost: \$20,000 *Estimated Month of Expenditure:* March

Function/Purpose/Project: Hire contractor to install metal roof on Lake House and West Restroom

Justification of Purchase: Purchase of the metal roof material was approved in the 2019 budget and ultimately purchased in 2020. This request would provide funds to hire a contractor to install the material on the Lake House and West Restroom. Both roofs need repair to the existing asphalt shingles. At the time we purchased the metal the price per square for installation was \$400 to \$500. There is approximately 40 squares between the two structures.

Submitted by: Doug Kinney

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Rescue/Work Boat Replacement

Department: PW-Lake

Date: 2/7/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2021

Project description/synopsis or Equipment description/details: Boat that lake staff uses for taking care of safety buoys, fish feeders, to help stranded boaters, and water rescue.

Project/Equipment Justification: Current Boat is a 1981 Sylvan Pontoon boat with a 1978 Johnson outboard. The Pontoons have been patched many times due to thinning walls caused by age. The wood flooring was replaced in 2018 with marine grade plywood and is now due to be replaced again. The outboard motor was replaced approximately 7 years ago (used) and uses a gas/oil premix, and requires an ethanol treatment. The powerhead of the outboard is going to need rebuilt or replaced due to decreasing compression. The lower unit is starting to show signs of water intrusion, and started slipping at the end of last season. All the shops we have contacted in our region have declined to work on a 2 stroke motor this old. Outboard replacement was quoted at \$15,000 two years ago.

Cost itemization and funding information: 324 Fund

Total Project/Equipment Cost: \$30,000

Cost Information Supplied By: Google Search

Estimated Month of Expenditure: January

Contact Person for this request: Doug Kinney

Phone No.: 620 434 5454

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/24/2022 *Budget Year:* 2023

Department Name: PW-Lake

Project Name or Item: Work site utility vehicle

Replacing item/equipment or adding new?: Adding new

Fund No.: 324 *Account No.:* 923-004-22

Cost: \$22,000 *Estimated Month of Expenditure:* March

Function/Purpose/Project: Utility vehicle for lake maintenance duties and patrolling.

Justification of Purchase: Vehicle will be used for trash pick up, in camping areas, shore lines and all other lake property. Vehicle will also be used for checking permits, checking campers and weed control. Purchase of this vehicle will greatly decrease mileage on lake trucks which will in turn lower maintenance costs and help retain value of lake trucks.

Submitted by: Doug Kinney

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Loga Vista Phased Remodel

Department: PW-Lake

Date: 2/8/2022

Proposed CIP Year/s: 2023, 2024, 2025

New Request: No

Previous CIP Year/s: 2019, 2020, 2021, 2022

Project description/synopsis or Equipment description/details: 3 phase remodel of Loga Vista Cabin

Project/Equipment Justification: The cabin was donated to the City in October of 2016. It was determined that an ADA compliant bathroom is required before renting the cabin. The lake staff removed the existing bathrooms so that an architecture firm could come in and design the bathroom. Late in 2018, Agora Architecture designed 6 options for ADA compliant restrooms for the Cabin. Due to higher priorities staff were not able to immediately begin design, but Agora is currently preparing plans for the bathroom remodel and we hope to bid the project this year. Following the bathroom remodel, there are several other repairs and improvements that need to be made.

Steps:

2023: Do exterior repairs to structure to protect further work inside from being compromised. IE: secure exterior doors, roof stabilization and repair, northwest corner log repair to the exterior walls, possible deck

2024: Kitchen remodel to update cabinets, flooring and appliances

2025: Finish Kitchen and do other improvements to gathering room to prepare structure for rental

The lake staff have received requests each year from patrons wanting to use it for family gatherings, weddings, and other large gatherings/meetings. While under the care of the Girl Scouts it was minimally maintained and not kept up to date. The cabin has the potential to be a strong, attractive rental building, generating additional interest and revenue to the lake. We have researched several lakes in the area that provide cabins and they can be a very popular avenue to open up a new clientele base and expand our list of recreational offerings. The facility would be available for daily, overnight, weekend or weekly rentals for wedding receptions, reunions, vacations or hunting trips.

There has been a lot of work completed on the grounds around the cabin. Drainage around the cabin was routed away from the structure. Some trees were removed, while other trees were trimmed to maximize usable space around the cabin. Lake staff added foam to previously unusable boat dock sections to make a dock that comes off the grounds of the cabin that included one boat slip. All this was completed within the normal operating budget but these next steps will require additional funding, as requested.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$15,000 2023
 \$15,000 2024
 \$15,000 2025

Cost Information Supplied By: NA

Estimated Month of Expenditure: April

Contact Person for this request: Doug Kinney

Phone No.: 620-434-5454

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: New Lake Campground

Department: PW-Lake

Date: 4/8/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Construct new campground at Wellington Lake

Project/Equipment Justification: We currently have 182 campsites with utility services at the Lake and those are full the majority of the year. We are continually turning people away, especially during holiday weekends. Expansion of camp areas or new camp areas was mentioned several times at the public meeting in January. This would also provide an opportunity to designate a few more short term camping spots for people that occasionally camp rather than all year long. This will require extension of electric and water infrastructure, roads, camping pads, picnic tables and fire rings.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$40,000

Cost Information Supplied By: Jeremy Jones

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Rip Rap Rock-Annual (shoreline stabilization)

Department: PW-Lake

Date: 2/7/2022

Proposed CIP Year/s: 2023, 2024, 2025, 2026, 2027

New Request: No

Previous CIP Year/s: 2018, 19, 20, 21, 22

Project description/synopsis or Equipment description/details: Large rock for shoreline stabilization

Project/Equipment Justification: Large rock to help prevent erosion of shoreline and helps maintain clearer water. Several years ago, rock was purchased three consecutive years and a number of problem locations were fixed. Since that time we have noticed other locations eroding. Continued erosion creates a bank with a drop off rather than a smooth shoreline transition to the water and hampers lakeside activities. Besides erosion control the rock provides vegetation control for a nice, clean looking appearance and more attractive to sightseers.

Cost itemization and funding information: 325 Fund

Total Project/Equipment Cost: \$30,000

Cost Information Supplied By: Butler County Quarry

Estimated Month of Expenditure: February

Contact Person for this request: Doug Kinney *Phone No.:* 620 434 5454

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/24/2022 *Budget Year:* 2024

Department Name: PW-Lake

Project Name or Item: 104" Grounds Mower

Replacing item/equipment or adding new?: Adding new

Fund No.: 324 *Account No.:* 923-004-21

Cost: \$29,800 *Estimated Month of Expenditure:* April

Function/Purpose/Project: 104 inch cut riding mower to mow campgrounds

Justification of Purchase: The addition of an 104 inch mower to mow campgrounds will decrease hours put on the 3 other mowers and tractor, increasing their longevity. It will also allow a fourth person to be mowing during the busy season, decreasing the number of days/hours needed in a week to complete the mowing task. Engines have been replaced on 2 of our current mowers in the last 3 years. One complete deck assembly has also been replaced. Each engine replacement cost \$5000. The deck assembly was \$3500. There are several spindles and pulleys also each season.

Submitted by: Doug Kinney

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Cabbed Tractor, 100 HP

Department: PW-Lake

Date: 2/8/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Tractor for mowing large areas with flex wing rotary cutter.

Project/Equipment Justification: This cabbed tractor will be a replacement for the 2000 John Deere 5410 tractor. The John Deere tractor has been in the shop more the last 3 years than it has been in service. The increase in horsepower will help with the longevity of the replacement tractor by not working it as hard. Current tractor meets the very minimum requirements of the dual wing rotary cutter and lacks the power for optimum operation. Moving to a cabbed tractor will make the operation of the tractor while mowing safer and allow it to be used for more than just mowing in inclement weather.

Cost itemization and funding information: 324 Fund

Total Project/Equipment Cost: 60,000

Cost Information Supplied By: Web search

Estimated Month of Expenditure: March

Contact Person for this request: Doug Kinney

Phone No.: 620 434 5454

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Rental Cabin

Department: PW-Lake

Date: 4/8/2022

Proposed CIP Year/s: 2024

New Request: No

Previous CIP Year/s: 2017, 2019, 2020

Project description/synopsis or Equipment description/details: Place a pre-constructed cabin for rental purposes

Project/Equipment Justification: City staff has received several comments from the public that rental cabins would be a nice addition to the lake recreation facility. We have researched several lakes in the area that provide cabins and they can be a very popular, revenue generating investment. We have identified an area near the old water treatment plant that has utility access with a lake side view and could accommodate 8-10 cabins. We would like to begin with a small cabin and see what the response is for future development. Cabins open up a new clientele base and expands our list of recreational offerings. These can be utilized year around, for someone wanting to enjoy the lake atmosphere but not a fan of camping, to winter use by waterfowl hunters.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$45,000

Cost Information Supplied By: Sky Line Cabins

Estimated Month of Expenditure: February

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/24/2022 *Budget Year:* 2025

Department Name: PW-Lake

Project Name or Item: Mower - 72 inch zero turn

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 923-004-21

Cost: \$20,000 *Estimated Month of Expenditure:* April

Function/Purpose/Project: Replacement 72" Zero Turn Mower for Campgrounds

Justification of Purchase: The mower will be a replacement for a 2013 mower. The mower being replaced will have close to 1500 hours on it. A zero turn mower's life expectancy is about 1500 hours. The cost and amount of replacement parts has been increasing for the old mower the last few years.

Submitted by: Doug Kinney

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Beach Area Restroom, Vault type

Department: PW-Lake

Date: 2/8/2022

Proposed CIP Year/s: 2025

New Request: No

Previous CIP Year/s: 2016, 2020, 2021

Project description/synopsis or Equipment description/details: Vault restroom at Swim Beach

Project/Equipment Justification: The addition of a vault restroom to the lake will add many benefits. A vault restroom is waterless and can be open year round. During the cooler months of hunting and camping seasons, Lake patrons would have a restroom to use, and should decrease vandalism to the other facilities after they are closed. Patrons at the swimming area will be more inclined to use the facility rather than travel 1/2 mile to the shower house or find alternate locations. Most swimming areas at surrounding lakes have a restroom in the general area for these reasons.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$50,000

Cost Information Supplied By: CXT Company

Estimated Month of Expenditure: January

Contact Person for this request: Doug Kinney

Phone No.: 620 434 5454

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/24/2022 *Budget Year:* 2026

Department Name: PW-Lake

Project Name or Item: Mower - 72 inch zero turn

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 923-004-21

Cost: \$21,000 *Estimated Month of Expenditure:* April

Function/Purpose/Project: Replacement 72" Zero turn mower for campgrounds

Justification of Purchase: The mower will be a replacement for a 2011 mower. The mower being replaced will have well over 1500 hours on it. A zero turn mower's life expectancy is about 1500 hours. The mower being replaced had a new deck assembly in 2020, and new engine in 2021. These new pieces are still on a 15 year old frame. And the maintenance on the replaced part will greatly go up after 5 years.

Submitted by: Doug Kinney

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/24/2022 *Budget Year:* 2026

Department Name: PW-Lake

Project Name or Item: Rock and Shoring for Camping Pads

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 001 *Account No.:* 923-004-45

Cost: \$20,000 *Estimated Month of Expenditure:* October

Function/Purpose/Project: Rock and Shoring to level camping pads

Justification of Purchase: The addition of rock and shoring to some of the camping pads to make them level would make more of the facility usable by more lake patrons. There are many camping pads that patrons have to pull their camper up on multiple layers of lumber to get campers level on pad. Getting the top of the rock pads above the level of the ground around them would keep dirt from filling in rock and make weed control easier on the pads.

Submitted by: Doug Kinney

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/24/2022 *Budget Year:* 2027

Department Name: PW-Lake

Project Name or Item: Mower - Zero turn 104" Replacement

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 923-004-21

Cost: \$31,000 *Estimated Month of Expenditure:* April

Function/Purpose/Project: Replacement of 2015 104" Zero Turn Mower to mow campgrounds

Justification of Purchase: The 104" mower is used to mow campgrounds. It had an engine replaced at about 900 hours and will be close to 1800 hours. The frame and deck of this mower is only expected to last 10 years. At time of replacement it will be 12 years old. The number and cost of parts is increasing greatly each year. Over half of the spindles and pulleys will be replaced to start the year.

Submitted by: Doug Kinney

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Boat Slip Dock

Department: PW-Lake

Date: 2/8/2022

Proposed CIP Year/s: 2027

New Request: No

Previous CIP Year/s: 2013, 2017, 2018, 2019, 2020, 2021

Project description/synopsis or Equipment description/details: Boat Dock with rentable slips

Project/Equipment Justification: To provide lake boating and fishing patrons a place to park their boats and to allow better access for fishermen. Docks attract fish and provide a place to park boats securely. There are several shorelines around the lake that are too shallow to pull a boat close to land, this would provide a walking surface between the boats and land. The addition of this type of dock would increase the attraction of our lake and in turn increase revenue. More docks will be needed as shoreline stabilization is completed. Boaters/fishermen that do not have a camper could use the rentable slips to leave their boats and help decrease the amount of trailers in parking areas around the boat ramps.

Cost itemization and funding information: 325 Fund

Total Project/Equipment Cost: \$80,000

Cost Information Supplied By: Wahoo Dock Company

Estimated Month of Expenditure: May

Contact Person for this request: Doug Kinney

Phone No.: 620-434-5454

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/28/2022 *Budget Year:* 2023

Department Name: PW-Parks

Project Name or Item: Mower Replacement

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 915-004-21

Cost: \$26,000 *Estimated Month of Expenditure:* January

Function/Purpose/Project: Replace 2013 Grasshopper 725d mower

Justification of Purchase: This Grasshopper 725D mower is 9 years old and currently has about 3100 hours. Our mowers are used an average of 620 hours per year. Maintenance costs to keep this mower in working condition have been extensive. Breakdowns have resulted in many hours of this machine setting idle. Some of the repairs have included hydraulic pump on two occasions, new PTO clutch three times (we have been told they only have a life expectancy of 800 to 1000 hours), blade spindles, PTO gearbox, hydraulic lift, electric power actuator, and fuse box, and most recently \$700 for several new switches and wiring to the alternator, along with other smaller issues. We would like to replace this Grasshopper mower with a new 72 inch diesel mower including a blade attachment. This will provide us with a dependable machine to maintain our parks to expected standards and remove snow in the winter months. Cost to maintain and operate a new machine should be much less as it will be covered by warranty for some time.

Submitted by: Seth Henton

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Tree Spade

Department: PW-Parks

Date: 2/7/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Purchase a trailer mounted tree spade

Project/Equipment Justification: Every year trees are removed from city property because of damage or disease. As they are removed our goal is to replace them as soon as possible. Purchasing a Tree Spade would help with the replacement of removed trees by providing the equipment needed to properly dig and plant trees. The lifespan of a tree spade should well exceed 15 to 20 years providing ample time to recover cost and benefit Wellington in the future. A tree spade would also help to reduce the more immediate cost of tree replacement by allowing city staff to purchase root stock and grow trees to a proper transplant size. This is considerably more cost efficient than purchasing a tree of significant size from a nursery. A tree spade would also allow staff to locate and transplant desirable volunteer trees growing on city land, like Wellington Lake or Hargis Watershed for example, to be moved to a more beneficial location. This tree spade would ideally be shared amongst the public works departments as they all maintain areas that include trees.

Cost itemization and funding information: 324

Total Project/Equipment Cost: \$37,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620 326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Century Park Restroom

Department: PW-Parks

Date: 2/4/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: ADA Compliant restroom at Century Park/ Lions Club Park

Project/Equipment Justification: This project would be the addition of an ADA compliant restroom at Century Park/Lions Club Shelter. It could be similar to the restrooms in Candy Cane City Playground. A lockable unisex restroom, a build on site block structure with metal roof, and motion lights. Another option could also be a precast drop-in place structure similar to the one at Wellington Lake. Century Park is next to Highways 81 and 160. It features a walking trail and shelter with permanent tables. The walking trail is very frequently used year round. The Lions Club shelter is used often by visitors passing through and also regularly by the Noon Lions Club for meetings and lunches during the year. The addition of a heated year-round restroom facility would greatly enhance the usability of Century Park.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$80,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620 326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Hibbs-Hooten Stadium Improvements

Department: PW-Parks

Date: 2/3/2022

Proposed CIP Year/s: 2023-2027

New Request: No

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Improvements to Hibbs-Hooten Baseball Field and Stadium

Project/Equipment Justification: Updating and improvements are needed at Hibbs-Hooten baseball field and stadium. Improvements could be implemented over a few years. This includes upgrading stadium seating, backstop netting, improved press box, expanded bleachers, ticket booth, upgrading sprinkler system, updated grounds crew garage/shop and storage. The new restroom facility outside the stadium is currently under construction and the concession area will be remodeled later this year. Hibbs-Hooten is one the oldest stadiums the youth of Kansas will play in and lacks some of the amenities of the all the newer facilities, but they do not have the character that Hibbs-Hooten does. Every year we hear players love coming to Wellington and playing on this field because of its history and character. The requested improvements will not change that but upgrade the fan experience and comfort while providing needed normal maintenance.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$10,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Jefferson Playground Improvements

Department: PW-Parks

Date: 2/4/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: New playground addition at Jefferson Park

Project/Equipment Justification: The last major improvement to a neighborhood park was the addition of sand volleyball pits at McKinley Park in 2013. Furthermore the last playground installation/improvement was in 2006 with the addition of the Worden Park playground. This proposal is to add new play structures or equipment to complement the existing structure at Jefferson Park. There are several options that can be implemented. An additional play structure complimenting the existing theme including new unique features, swings and freestanding independent events, or a combination.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$25,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620 326-7831

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/28/2022 *Budget Year:* 2024

Department Name: PW-Parks

Project Name or Item: Fishing Dock - Hargis Creek Watershed

Replacing item/equipment or adding new?: Adding new

Fund No.: 134 *Account No.:* 915-004-45

Cost: \$16,000 *Estimated Month of Expenditure:* February

Function/Purpose/Project: Install fishing dock at Hargis Lake

Justification of Purchase: It has been requested by the public and the Park Board that we consider installing a fishing dock at the end of the north jetty at Hargis Lake on the east side. The jetties were recently re-rocked along with other maintenance. The T-shaped dock would be installed to provide better access as Hargis is a popular area fishing lake. It sees regular use by many local and out-of-town patrons, including the Derby Highschool fishing club the last several years. This dock would add to the popularity and usability of the lake.

Submitted by: Seth Henton

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Madison Park improvements

Department: PW-Parks

Date: 2/15/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Improvements to Madison Park

Project/Equipment Justification: Funds would be used to make improvements to Madison Park. Madison Park is on the eastside of Wellington at Woodlawn and Lincoln. The park area is roughly 1/2 of the city block with a sidewalk along the east side. Madison currently has a basketball court with a bench and water fountain, half court basketball goal, playground and open grass area. Last year, a Wellington citizen held an event in the park to raise funds for improvements and made a donation of \$2325.60 for new basketball goals and playground equipment. She plans to have more fundraising events in the future so we are holding those funds until such time that a sizable project can be funded. The funds requested herein could be put towards that same larger project. Possible improvements include replacing the basketball courts and goals, new lighting, playground equipment or sidewalks throughout and around the park.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$25,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Public Restroom Downtown

Department: PW-Parks

Date: 2/3/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: ADA Compliant Restroom in Downtown

Project/Equipment Justification: An ADA compliant restroom is being requested in response to public inquiry and the Wellington Park Board's suggested need in our downtown business district. Wellington business district currently does not have a "public" restroom facility. This restroom will be accessible to the public during hours that business restrooms are not readily available, for example evenings and weekends. Use of Wellington's Downtown has increased, hosting events such as outdoor concerts, vendor/farmers markets, and multiple festivals. Many of the events are held on weekend days or evenings causing the need for public restrooms to increase. There are different options for the structure that could include built on site block, similar to restrooms on the south side of the armory, or a precast and placed structure similar to the one at Wellington Lake.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$10,000 Design
 \$110,000 Construction

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones *Phone No.:* 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Stump Grinder

Department: PW-Parks

Date: 2/7/2022

Proposed CIP Year/s: 2025

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Purchase new stump grinder

Project/Equipment Justification: Every year trees are removed from city property because of damage or disease. As they are removed, the stumps that are left also need to be removed. Purchasing a stump grinder would allow city staff to remove the stumps as needed for a fraction of the cost currently spent. The lifespan of a stump grinder should well exceed 15 to 20 years providing ample time to recover purchase cost and benefit Wellington in the future. This stump grinder would ideally be shared amongst the public works departments as they all maintain areas that include trees.

Cost itemization and funding information: 324

Total Project/Equipment Cost: \$28,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620 326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Sellers Park New Playground

Department: PW-Parks

Date: 2/4/2022

Proposed CIP Year/s: 2025

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Install a new playground at Sellers Park

Project/Equipment Justification: The last major improvement to a neighborhood park was the addition of sand volleyball pits at McKinley Park in 2013. Furthermore the last playground installation/improvement was in 2006 with the addition of the Worden Park playground. This proposal is to add a new playground into the Parks system. Sellers park is centrally located and ideal for a large playground. The park is used for community events throughout the year including; Kansas Wheat Festival, community block parties, middle school and high school sporting events, and Wellington Heat baseball. Along with the many events and gatherings held at Sellers, there is a skate park that is frequently used. Addition of a playground would greatly enhance the family atmosphere of Sellers Park. The playground would ideally consist of different features, part designed for younger children (2-5 years) and part designed for older (6-12 and up). Sellers is one of the larger parks and could accommodate a larger playground featuring new designs that complement its many activities.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$210,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620 326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Community shelter and public restroom -Sellers Park

Department: PW-Parks

Date: 2/7/2022

Proposed CIP Year/s: 2026

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: New all season shelter/community use building with restroom at Sellers Park

Project/Equipment Justification: Sellers Park is one of the most utilized areas in the Parks system. It is currently used for many community events; such as the Wheat Festival, community block parties, WHS/WMS sports, and more. Proposed is a Community Building with a multifunctional shelter area. It would consist of a block structure housing a small kitchen area and restrooms. Attached to the block structure would be a shelter area with tables and roll away doors, to make it usable in all weather conditions. With limited availability of rental facilities in Wellington, this would provide an area citizens could rent year round for family get togethers and receptions, along with community sponsored events.

Cost itemization and funding information: 325-915-004.23

Total Project/Equipment Cost: \$250,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Splash Pad Reserve (design and future construction)

Department: PW-Parks

Date: 2/3/2022

Proposed CIP Year/s: 2026

New Request: No

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Create a reserve fund for design and future construction of a splash pad

Project/Equipment Justification: Public interest has been voiced about the addition of a splash pad in our community. Many options are available when considering a facility. Splash parks range from small interactive fountains to large splash parks that include individual dump and spray features. Splash pads are primarily used by children, toddlers through teens. Much like a traditional playground it also allows parents to interact while children enjoy the park. The splash pad could be located in several different places. Some of our existing neighborhood parks have been suggested as well as locations near the Wellington Family Aquatic Center and also downtown. The addition of a splash pad would benefit our community with increased quality of life. Splash pads encourage activity and social opportunities for citizens. The Wellington Parks Special Development group has stated they will be considering a splash pad/park facility once the Heritage Plaza project is complete. This money would be set aside to start a reserve account for the project and be available for design or creation of information for public meetings.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$20,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Hargis West Restroom

Department: PW-Parks

Date: 2/3/2022

Proposed CIP Year/s: 2027

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: ADA Compliant Restroom at Hargis West

Project/Equipment Justification: ADA compliant restroom on the west side of Hargis Creek Watershed. This restroom could be similar to the restroom on the east side, a built on site block structure with metal roof, lockable doors and motion lights. A second option could also be a precast drop in place structure similar to the one at Wellington Lake. The previous restroom on the west side was demolished several years ago due to deterioration and cost to maintain old fixtures. The west side of Hargis Creek watershed is used regularly. Primary use is by fishermen, both from Wellington and the surrounding area. As one of the Park systems natural areas it is popular as an open space to walk/train dogs and the general enjoyment of being outside. This restroom would serve the existing users as well as future recreational development on donated land on the north side of Hargis Creek West.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$100,000

Cost Information Supplied By: Seth Henton

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Refuse Collection Truck

Department: PW-Sanitation Collection

Date: 2/15/2022

Proposed CIP Year/s: 2024

New Request: No

Previous CIP Year/s: 2019

Project description/synopsis or Equipment description/details: New Refuse Collection Truck

Project/Equipment Justification: This unit would replace Truck #96 which is a 2006 Freightliner with 118,220 miles. Collection trucks are used 6 days a week to service both residential and commercial accounts throughout the city. Once the trucks exceed 7-8 years old we see regular breakdowns of wear parts that are not typical maintenance issues. Repeated downtime of equipment oftentimes creates overtime in addition to the increasingly expensive repairs.

Cost itemization and funding information: 434 Equipment Reserve

Total Project/Equipment Cost: \$160,000

Cost Information Supplied By: Downing Sales and Service

Estimated Month of Expenditure: N/A

Contact Person for this request: Tommy Norris

Phone No.: 620-326-5951

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Refuse Collection Truck

Department: PW-Sanitation Collection

Date: 2/15/2022

Proposed CIP Year/s: 2025

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Refuse Collection Truck

Project/Equipment Justification: This truck would replace Truck #100 which is a 2007 Freightliner M2 with 111,435 Miles. Collection trucks are used 6 days a week to service both residential and commercial accounts throughout the city. Once the trucks exceed 7-8 years old we see regular breakdowns of wear parts that are not typical maintenance issues. Repeated downtime of equipment oftentimes creates overtime in addition to the increasingly expensive repairs.

Cost itemization and funding information: 434 Equipment Reserve

Total Project/Equipment Cost: \$160,000

Cost Information Supplied By: Downing Sales and Service

Estimated Month of Expenditure: N/A

Contact Person for this request: Tommy Norris

Phone No.: 620-326-5951

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Equipment Trailer

Department: PW-Streets

Date: 2/1/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: na

Project description/synopsis or Equipment description/details: 25' Equipment Trailer

Project/Equipment Justification: This would replace a 1993 25' Trail King equipment trailer. This trailer is used for hauling various pieces of heavy equipment. Also, this trailer is used by other departments and for Class A CDL testing. We have had problems with the brakes for several years, rebuilt the system in house and by outside mechanics but the problems continue to persist. Sometimes they lock up while on the highway and have ruined tires. We've recently replaced 4 tires (\$784) and an oil hub seal (\$90). This trailer needs to be redecked with rough oak at an approximate price of (\$600-700).

Cost itemization and funding information: 324

Total Project/Equipment Cost: \$28,000

Cost Information Supplied By: Larry's Trailer Sales and Service, INC

Estimated Month of Expenditure: na

Contact Person for this request: Adam Erber

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: ADA Improvements

Department: PW-Streets

Date: 2/23/2022

Proposed CIP Year/s: 2023-2027

New Request: No

Previous CIP Year/s: Annual

Project description/synopsis or Equipment description/details: ADA Compliance - Money used to bring public sidewalks and City owned facilities into compliance with the Americans with Disabilities Act

Project/Equipment Justification: ADA is a Federal requirement to ensure areas and events are accessible to members of the public with disabilities. This includes wheelchair ramps, sidewalks, entrance doors and counter heights, among other things. Compliance is required anytime we have a project within the area of an obstacle, including street projects, facility remodels, park facilities and buildings open to the public. This fund was most recently used on the Harvey Street Reconstruction Project and the 10th Street Curb Project. The next projects will be updating the bathroom in the Loga Vista cabin at Wellington Lake and restrooms in City department shops.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$15,000

Cost Information Supplied By: Jeremy Jones

Estimated Month of Expenditure: NA

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Curb Replacement Program

Department: PW-Streets

Date: 2/23/2022

Proposed CIP Year/s: 2023-2027

New Request: No

Previous CIP Year/s: Annual

Project description/synopsis or Equipment description/details: Replace existing deteriorated curbs and wheelchair ramps throughout the City. Will combine multi-year allocations to fund larger projects. This would be accomplished by hiring a contractor for the work.

Project/Equipment Justification: We have many deteriorated curbs throughout the City that need repaired. Many of the streets we are planning to resurface in the near future will require curb repair or replacement prior to the resurfacing to ensure a smooth ride and proper drainage. We receive several complaints every year about damaged or missing curb. Repair at these locations often requires repair of a much larger area than complained about, sometimes an entire block. This request has been reduced to \$25,000 the last several years and funds are simply not adequate to address the complaints and projects. The most recent project using this reserve money was Harvey Ave. from Ash St. to Woodlawn Ave. in 2017 and 9th Street Reconstruction in 2019. The next projects that funds will be used are Plum Street and upcoming CCLIP highway projects for repairs as needed.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$30,000

Cost Information Supplied By: Jeremy Jones

Estimated Month of Expenditure: NA

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Plum Street Reconstruction Design

Department: PW-Streets

Date: 3/18/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Design services for reconstruction of the road on Plum Street from 16th to Mission

Project/Equipment Justification: This is for design services only. The road project would follow a water line replacement in 2022 or 2023. Plum Street is in very poor condition, partially due to multiple water main breaks and the street not being constructed to handle the volume of traffic it carries. The estimated cost of construction is \$460,000, to be requested in 2024.

Cost itemization and funding information: 325 Street Project Reserve

Total Project/Equipment Cost: \$54,443

Cost Information Supplied By: PEC

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Roof Replacement-Street Dept bldg section

Department: PW-Streets

Date: 2/23/2022

Proposed CIP Year/s: 2023, 2024

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Replace metal roof on Street Department building

Project/Equipment Justification: The metal roof appears to be the original material, which would be approximately 50 years old. We have numerous holes leaking through the roof material, trim and guttering. Staff have made several attempts to patch, reseal, and replace screws, providing some relief, but we are not able to stop all the leaks or repair rusted out holes. We began repairs in 2021 with \$50,000 over the office area where the worst of the leaks were, approximately 1/4 of the total roof area. The original total estimate exceeded \$200,000 so we recommended completing the project over several years. With the recent increase in building materials it is likely it will take longer than originally anticipated to complete the entire building.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$50,000

Cost Information Supplied By: Jeremy Jones

Estimated Month of Expenditure: June

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Sidewalk Replacement Program

Department: PW-Streets

Date: 2/23/2022

Proposed CIP Year/s: 2023-2027

New Request: No

Previous CIP Year/s: Annual

Project description/synopsis or Equipment description/details: Assists property owners in replacing old or damaged sidewalks

Project/Equipment Justification: Funds the sidewalk reimbursement program where the City reimburses the property owner up to a maximum of \$675.00 per property when they replace old or damaged sidewalk. Use of the program has been very low in the last five years. We have a number of applications for the program but very few sidewalks are being constructed. This is still a very good program and we will continue to advertise it in our brochures and occasional PSAs.

Cost itemization and funding information: 325

Total Project/Equipment Cost: 4000

Cost Information Supplied By: Jeremy Jones

Estimated Month of Expenditure: NA

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: US 160 East CCLIP Project Design

Department: PW-Streets

Date: 3/18/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Design for mill & overlay project on US 160 East from the roundabout to Woodlawn

Project/Equipment Justification: This project combines two KDOT CCLIP awards, FY2023 & FY2024, to mill and overlay from the roundabout to Woodlawn. The original estimated construction date was 2025 but that has moved up and is possible in 2024. This request moves the design from 2024 to 2023 to be ready if the project is able to begin early.

Cost itemization and funding information: 325 State Highway Project Reserve

Total Project/Equipment Cost: \$48,000

Cost Information Supplied By: PEC

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/21/2022 *Budget Year:* 2024

Department Name: PW-Streets

Project Name or Item: Sand Spreader

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 131 *Account No.:* 918-004-21

Cost: \$25,000 *Estimated Month of Expenditure:* na

Function/Purpose/Project: 10' Sand Spreader

Justification of Purchase: This would replace a 2003 Warren Sandspreader. This unit goes into the back of our smaller dump truck. It is used in the winter to apply sand to road ways. Our sand spreader has become weak from corrosion. The chemical tank holder needs to be replaced from corrosion. The conveyer chain is getting to the point it needs replaced due to the chain becoming loose and is maxed out on tightening (\$2,500). At some point we will have to go through this machine and start replacing all the hydraulic hoses. The city has 3 sand spreaders total. Two bigger ones go into dump trucks. The small one goes into a pick up.

Submitted by: Adam L. Erber

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Vibratory Tandem Roller

Department: PW-Streets

Date: 2/1/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Vibratory Tandem Roller

Project/Equipment Justification: This asphalt roller would replace our 1996 Bomag Roller. This roller is used for utility cuts and for road repairs. Due to the deteriorating water lines our utility cuts are increasing. In 2021 we had 52 asphalt utility cuts that vary in size. We are also in the process of refocusing the department goals and equipment to street repairs and minor maintenance, as far as in-house work. The many varieties of major repair and construction are best left for contractors that have the proper equipment. A roller of this kind fits what we intend to focus on in the future. Recent repairs to this roller have been a new starter (\$200), water spray control switch (\$230), spray bar tips and check valve (\$158), pressure filter (\$91) and squeegees for the front drum (\$190).

Cost itemization and funding information: 131 - Special City Highway Fund

Total Project/Equipment Cost: \$60,000

Cost Information Supplied By: Berry Tractor

Estimated Month of Expenditure: na

Contact Person for this request: Adam Erber

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Tractor/Mower Replacement

Department: PW-Streets

Date: 3/25/2022

Proposed CIP Year/s: 2024

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Tractor/Mower Replacement

Project/Equipment Justification: This tractor/mower would replace our 1995 Tractor with a 1995 Rear mower and 1998 Side mower. This mower is used to mow city right-of-ways, compost site, city owned lots and railroad properties. Through the years many repairs have been made to the tractor and the flail mowers. Recent repairs have been a radiator repair (\$145) water pump (\$265) lift cylinders (\$750) back roller repair (\$1,400). The shells of both mowers have worn very thin. Recently we welded the cracks and gaps to help fix this. This mower has a lot of vibration in the PTO shaft and gearbox. The 3 point hitch is completely worn out. This has resulted in the mower wanting to shift to the side. Last year we welded the 3 point hitch solid

Cost itemization and funding information: 324

Total Project/Equipment Cost: \$115,000

Cost Information Supplied By: Wichita Tractor

Estimated Month of Expenditure: NA

Contact Person for this request: Adam L Erber

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: CCLIP Design (North A St)

Department: PW-Streets

Date: 4/9/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Provide funding to design a CCLIP project on North A (US 81) from the roundabout to 21st Street

Project/Equipment Justification: This project would be a full depth reconstruction of the highway and replace the curb and gutter that is currently there. The mill & overlay project in 2017 did not perform as it should have and began cracking within 6 months and full depth patches are failing again. This indicates an inadequate base material. The curbing is deteriorating and hampers drainage in several areas. With this being the main north connection in and out of Wellington it is important to have a good structure to carry 3600 vehicles per day.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$81,400
KDOT \$73,260
City \$8140

Cost Information Supplied By: PEC

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones *Phone No.:* 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Plum Street Reconstruction- 16th to Mission

Department: PW-Streets

Date: 3/18/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Full depth reconstruction of Plum Street with curb and gutter from 16th to Mission

Project/Equipment Justification: This section of Plum Street is in very poor condition. It has several patches from water main breaks and general road failure and continues to get worse each year. The project estimate includes all new base rock, 7" of asphalt and new curb & gutter and valley gutters to improve drainage on a flat section of road. The water utility is currently wrapping up funding for the waterline replacement to be completed in 2022 or 2023. The street project would follow the waterline replacement and would need to be moved back according to that project's schedule.

Cost itemization and funding information: 325 Street Project Reserve

Total Project/Equipment Cost: \$460,000

Cost Information Supplied By: PEC

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: US 160 CCLIP Construction

Department: PW-Streets

Date: 4/8/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: East 160 CCLIP Mill & Overlay, Roundabout to Woodlawn

Project/Equipment Justification: This project consists of two KDOT CCLIP projects being combined to accomplish a 2" mill & overlay from the roundabout to Woodlawn Ave. These are reimbursement grants from KDOT in which they cover 90% of the construction costs after the project is complete. KDOT has awarded both projects and committed funding. The mill & overlay will consist of a new 2" asphalt surface, remove rutting and provide for safer travel.

Cost itemization and funding information: 325 Street Project Reserve

Total Project/Equipment Cost: \$647,422, KDOT - \$540,000, City \$107,422

Cost Information Supplied By: Jeremy Jones, PEC

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Patch Truck

Department: PW-Streets

Date: 2/1/2022

Proposed CIP Year/s: 2025

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Asphalt Patch Truck

Project/Equipment Justification: This would replace a 2000 FL-70 patch truck with 38,000 miles and 6,500 hours. This truck is used from patching potholes to repairing utility cuts. Recent repairs are a sensor for the asphalt heater (\$400), a new tarp (\$1775), thermostat knob (\$32), air dryer and governor (\$205) and rebuilt injection pump (\$2653). We maintain 31 miles of asphalt roads, 16 miles of asphalt seal coat and 14 miles of concrete with this one piece of equipment. With this said I view this as one of the most important pieces of equipment in our fleet.

Cost itemization and funding information: 131- Special City Highway Fund

Total Project/Equipment Cost:

\$116,000	International Chassis
\$134,000	Patch Unit
\$250,000	Total

Cost Information Supplied By: Bergkamp

Estimated Month of Expenditure: NA

Contact Person for this request: Adam Erber

Phone No.: 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: CCLIP Construction (North A St)

Department: PW-Streets

Date: 4/9/2022

Proposed CIP Year/s: 2025

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: CCLIP Project from Roundabout to 21st Street

Project/Equipment Justification: This is a full depth pavement restoration project replacing the curb from the roundabout to north of 19th St., reconstructing the base material up to 21st St., and a new 7" asphalt surface.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$809,600
KDOT \$728,635
City \$80,965

Cost Information Supplied By: PEC

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones *Phone No.:* 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Motor Grader

Department: PW-Streets

Date: 2/3/2022

Proposed CIP Year/s: 2026

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Motor Grader with Integrated Sonic Controls

Project/Equipment Justification: Our current model is a 2004 John Deere 770CH-11 with approximately 4,500 hours. This machine is used to maintain 8 miles of unpaved roads and to clear snow from highways and collector streets. Maintenance costs for the machine have been low. We will transfer our current grader to the Lake Dept. as we have done in the past. The lake grader is a 1993 Champion with unknown hours. Recent repairs to this machine are u-joint and rebuilt cylinders (\$7,210), steering motor and reseal rotator (\$350), repair blade cylinder (\$1,445), 2 new tires (\$1,960) and hose assembly (\$220).

Cost itemization and funding information: 131, Special City Highway Fund

Total Project/Equipment Cost: \$300,000

Cost Information Supplied By: Foley Equipment

Estimated Month of Expenditure: NA

Contact Person for this request: Adam Erber

Phone No.: 620-326-7831

CAPITAL OUTLAY REQUEST

Date Request Completed: 3/22/2022 *Budget Year:* 2026

Department Name: PW-Streets

Project Name or Item: Air compressor

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 324 *Account No.:* 918-004-21

Cost: \$23,000 *Estimated Month of Expenditure:* NA

Function/Purpose/Project: Air compressor

Justification of Purchase: This would replace a 1990 Air Compressor with 1,710 hours. This unit is used for blowing cracks out when we crack seal the roads. This unit is also used by other departments. The Park uses this to blow out sprinkler lines at Worden Park and Hibbs-Hooten and winterize facilities including the swimming pool and public restrooms. The Lake Dept. will also use this to blow out lines at their restrooms to winterize the lines. This machine has low maintenance costs.

Submitted by: Adam L. Erber

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Hillside Ave Improvements

Department: PW-Streets

Date: 4/9/2022

Proposed CIP Year/s: 2026

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Pave Hillside

Project/Equipment Justification: Paving Hillside was discussed in 2012, 2013 and 2018 with mixed support from the Council and public. The road serves Worden Park and acts as an entry to town for those living west/northwest of Wellington. Worden Park provides facilities for go-kart racing, youth football/baseball/softball, WHS softball, soccer, walking path and playground. Several hundred vehicles access the park during any given event. The road would need to be constructed to hold up under heavy vehicle loads of semis during harvest. The topic is being requested by members of the community again.

Cost itemization and funding information: 325

Total Project/Equipment Cost: \$497,000
\$47,000 Design
\$450,000 Construction

Cost Information Supplied By: Jeremy Jones

Estimated Month of Expenditure: N/A

Contact Person for this request: Jeremy Jones *Phone No.:* 620-326-7831

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Backhoe

Department: PW-Transfer Station

Date: 2/3/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: New Backhoe

Project/Equipment Justification: Current 2012 JCB Backhoe is worn out from constant daily use. Parts are very expensive and usually come from Europe which is not ideal for everyday use. Our backhoe does not have the capabilities to compact the trash as desired by the vendor that hauls the trash from the Transfer Station. Cat Sales Rep stated that Harvey County and Sedgwick County have purchased the 440 Cat Backhoe and are very pleased with the equipment. Since the purchase of the JCB, MSW totals have increased 2.6 times, from 9000 tons/year to 23,500 tons, or by 48 tons per day of operation. This equates to 2 semi-trailers per day. A larger backhoe would allow us to pack an additional 2 to 8 tons on each load and stay under the legal hauling weight. This increases efficiency and moves customers through faster.

Quote received includes hard rubber tires, grapple fork, and trash packer plate attachment. Estimate provided is current pricing and sales rep stated we should anticipate a price increase of 10%-15% each year.

Cost itemization and funding information: 434 Equipment Reserve

Total Project/Equipment Cost: \$248,336

Cost Information Supplied By: CAT Regional Sales Representative: Shawn Smith

Estimated Month of Expenditure: April 2023

Contact Person for this request: Tommy Norris

Phone No.: 620-326-5951

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Front Loader

Department: PW-Transfer Station

Date: 2/15/2022

Proposed CIP Year/s: 2026

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Front Loader

Project/Equipment Justification: This solid tired front end loader is used to load municipal solid waste into semi-trailers for hauling to Plumb Thicket Landfill in Harper County. The machine runs 6-8 hours per day, Monday through Friday and about 3 hours on Saturday, every week. Regular replacement of this loader is needed to ensure reliability.

Cost itemization and funding information: 434 Equipment Reserve

Total Project/Equipment Cost: \$200,000

Cost Information Supplied By: Cat - Foley

Estimated Month of Expenditure: N/A

Contact Person for this request: Tommy Norris

Phone No.: 620-326-5951

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Annual line upgrade

Department: Utility-Elec Dist

Date: 5/17/2022

Proposed CIP Year/s: 2023-2028

New Request: No

Previous CIP Year/s: 2017-

Project description/synopsis or Equipment description/details: There are several circuits that need upgraded within the city limits. The backbone circuits # 15, #16, #17, #21 all have places that need reconducted and worked over.

Project/Equipment Justification: The maintenance and improving of our distribution system is an ongoing thing. It is crucial that we upgrade conductors, in anticipation of higher loading of our system for short periods in the downtown , and Residential areas (electric vehicles, solar, batteries). Staff continually monitors our system and plans improvements to improve the reliability to our customers.

Cost itemization and funding information: 425-931-004-24

Total Project/Equipment Cost: 150,000

Cost Information Supplied By: Bales

Estimated Month of Expenditure: NA

Contact Person for this request: Bales

Phone No.: 326-7211

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/5/2022 *Budget Year:* 2023

Department Name: Utility-Electric Distribution

Project Name or Item: Restroom remodel (ADA)

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 425 *Account No.:* 931-004-45

Cost: \$20,000 *Estimated Month of Expenditure:* ASAP

Function/Purpose/Project: Current restroom not ADA compliant, has not had anything upgraded for 30 + years

Justification of Purchase: Not ADA compliant, one stall, one urinal, no upgrade for 30+ yrs., plumbing in floor original, have had issues with toilet, & urinal fixtures, and have ten employees using this very small room .

Submitted by: John Bales

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Traffic Signal - Woodlawn & Crusader Dr

Department: Utility-Elec Dist

Date: 2/16/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2021, 2022.

Project description/synopsis or Equipment description/details: Existing Traffic signal was installed as a temporary safety fix for traffic when morning arrival and after school traffic peaked, to keep the high school students off Highway 160. It was never intended to be a permanent solution.

Project/Equipment Justification: Existing signal does not have battery backup, or camera detection technology. The signal was put together with spare/used parts. All wiring is overhead except for the traffic detectors. Being overhead the signal has several poles & anchors. The new one would have battery backup, camera technology, and free standing poles.

Cost itemization and funding information: This would come out of the 425 fund. Gades Sales Co. has been our go to, for material, and tech support, as well as field assistance. I had talked with Sharon earlier this year about the material quote from 2020. She indicated that material had gone up, but the wild card was the free standing steel galvanized poles, and that lead times were erratic. This is for the material only, installation would be done in house using our boring machine and digger truck.

Total Project/Equipment Cost: \$60-\$65 K will try to get a more definite cost

Cost Information Supplied By: Sharon Quaney Gades Sales Co Inc

Estimated Month of Expenditure: Depending on supply chain

Contact Person for this request: John Bales

Phone No.: 620-326-7211

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Wire Tension-er (Bull Wheel)

Department: Utility-Elec Dist

Date: 2/17/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2018-2021

Project description/synopsis or Equipment description/details: Wire Tension-er (Bull Wheel) is used in conjunction with the rope braking trailer, to control the tension of the wire, as it is pulled in over energized lines, railroad tracks, traffic, etc.

Project/Equipment Justification: The Bull Wheel is positioned between the wire reel and the first pole. It's purpose is to have greater control of the wire tension. When stringing V R 2 (Vibration resistant/anti galloping) or T2 wire, it is essential to use this apparatus to prevent bagging, and keep enough tension while stringing over hazards.

Cost itemization and funding information: 425

Total Project/Equipment Cost: \$60 K-\$65 K

Cost Information Supplied By: Paul Harrison with Brooks Brothers

Estimated Month of Expenditure: May

Contact Person for this request: John Bales

Phone No.: 620-326-7211

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Christmas Decoration Lighting

Department: Utility-Elec Dist

Date: 2/16/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: 2019, 2020, 2021, 2022

Project description/synopsis or Equipment description/details: Replace 25+ year old Christmas Decorations

Project/Equipment Justification: The 25+ year old Decorations have been shedding their greenery, colors are fading, and sockets failing for the last several years. New decorations would be LEDs which are more durable, and weather resilient.

Cost itemization and funding information: 425

Total Project/Equipment Cost: \$30-\$35 K

Cost Information Supplied By: Temple display, ltd.

Estimated Month of Expenditure: NA

Contact Person for this request: John Bales

Phone No.: 620-326-7211

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Gas Turbine Brush Generator Inspection/Overhaul

Department: Utility-Elec Prod

Date: 2/14/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2020,2021

Project description/synopsis or Equipment description/details: This would consist of a company onsite to physically disassemble the generator at the gas turbine site for inspection and or overhaul.

Project/Equipment Justification: This is a preventative maintenance procedure that is recommended by the OEM and the insurance company that insures the equipment assets of the city. This would consist of disassembly of the generator for inspection, possible removal of the rotor for inspection, internal cleaning of the generator, electrical testing of the internal windings and mechanical overhaul as needed. The gas turbine has been in service since 1986 and the gas turbine has never had an internal inspection.

Cost itemization and funding information: Company on site hired for turnkey inspection/overhaul. Hired to do turnkey disassembly, inspection, repair, reassembly and testing after the inspection. The budgeted amount does not include repair or replacement of generator bearings if necessary. These are typically good and reusable but if not could result in additional costs.

Total Project/Equipment Cost: \$250,000

Cost Information Supplied By: Travis Horsch

Estimated Month of Expenditure: NA

Contact Person for this request: Travis Horsch

Phone No.: 620 326 2561

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: SCADA System

Department: Utility-Elec Prod

Date: 2/14/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2020,2021

Project description/synopsis or Equipment description/details: The SCADA (Supervisory Control and Data Acquisition) system is a computerized communication tool that will be used for communication between the power plant and the Duke substation and possibly the gas turbine substation to operate breakers and switches remotely.

Project/Equipment Justification: The SCADA system will increase the reliability of the City of Wellington electric system being able to communicate with the other sub stations. SCADA will allow the power plant operators to control the substation operations from the power plant without having to call someone to the remote location.

Cost itemization and funding information: Turnkey estimated cost: \$175,000

Total Project/Equipment Cost: \$175,000

Cost Information Supplied By: Travis Horsch

Estimated Month of Expenditure: NA

Contact Person for this request: Travis Horsch

Phone No.: 620 326 2561

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/7/2022 *Budget Year:* 2023

Department Name: Utility-Electric Production

Project Name or Item: Sump Pump - Main Basement

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 425 *Account No.:* 930

Cost: \$16,000.00 *Estimated Month of Expenditure:* January 2023

Function/Purpose/Project: This one of two main sump pumps in the basement at the steam plant that pumps water out of the basement on a daily basis. When the steam unit is in operation, these sump pumps pump water out on an hourly basis in very hot harsh conditions. They are rated to be able to pump hot water that has been in contact with steam.

Justification of Purchase: 1) Pumping water out of the basement at the steam plant. 2) The age of the current pumps are approx 12 years old. Ten to fifteen years is the expected life expectancy of a pump in the hot, wet environment it operates. 3) The pump needs to be replaced. It has failed and has been removed from service. We are relying on the last pump, that is the same age as the one needing replaced. 4) The maintenance costs have been minimal in the past two or three years. These pumps usually last until they wear out and need to be replaced. They can be rebuilt but the rebuild cost just as much as a new pump, so it makes more sense to buy new. 5) Ongoing maintenance costs would be minimal, there is preventative maintenance, greasing bearings, etc. but minimal ongoing maintenance costs. 6) If purchase is not made and the last pump fails, we will have to purchase the pump anyway out of our regular budget. If the basement gets more than six inches of water in it, the water can get into the lower breakers of the basement transformers and cause station power electrical outages inside the plant and damage to equipment and pumps. There is a gas powered sump in the basement for emergencies but is not feasible to run 24/7 as it would have to be manned at all times. The electric sump pumps work off a float and pump water as needed automatically. 7) Purchase of the pump will benefit the city as it is a necessity in the power plant. It is a steam plant. Almost everything has a water source, the steam turbine itself, clear down to cooling water that runs to every pump or heat exchanger and most of the cooling water goes to the sump and is pumped out to the cooling tower to be reused as tower water. 8) Maintenance costs of the new pump will be minimal.

Submitted by: Travis Horsch

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Gas Turbine Exhaust Stack

Department: Utility-Elec Prod

Date: 2/14/2022

Proposed CIP Year/s: 2024

New Request: No

Previous CIP Year/s: 2019,2020,2021,2022

Project description/synopsis or Equipment description/details: Replacement of the exhaust stack and the rear turbine frame exhaust shroud.

Project/Equipment Justification: The exhaust stack as originally designed, removes all the exhaust gasses and safely discharges them above the unit. It is also used to muffle the exhaust noise. The stack and transitional piece are rusted and have been welded on several times. If exhaust exits the shroud inside the turbine enclosure it can over temp the enclosure and trip the unit offline. Replacement would ensure the reliability of the unit.

Cost itemization and funding information: Contractor hired for turnkey demolition, repair/replacement. 425 fund

Total Project/Equipment Cost: \$290,000

Cost Information Supplied By: Travis Horsch

Estimated Month of Expenditure: NA

Contact Person for this request: Travis Horsch

Phone No.: 620 326 2561

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Demineralization Building and System

Department: Utility-Elec Prod

Date: 2/16/2022

Proposed CIP Year/s: 2025

New Request: No

Previous CIP Year/s: 2019,2020,2021,2022

Project description/synopsis or Equipment description/details: This would be a new building most likely built behind the power plant in town. It would house a water demineralization unit that would make demineralized water for the steam turbine and the gas turbine water injection system. The intention is to also use it as a shop area and equipment storage. Currently, the power plant has no inside shop area at ground level capable of housing vehicles for storage or maintenance.

Project/Equipment Justification: The purpose of the demineralizer is to remove impurities in the water that cause conductivity. These impurities can cause scale build up in the boiler tubes and on the blading of the turbine rotor. We currently have a de-min unit on a trailer for the production of de-min water for both the steam plant and the gas turbine. The original design of the demin water system was a stationary unit inside a building at the steam plant and two stationary units inside a building at the gas turbine site. Several years back, due to the lagoon liner leaking at the gas turbine site and the age of the stationary unit at the steam plant, the stationary unit from the gas turbine was mounted on a trailer. This is our only working demin unit. The new building would allow us to have a new stationary demin unit for the steam plant and we would continue to use the trailer mounted unit for the gas turbine. The building would also be designed so the vehicle towing the trailer could be driven through when in use. The current building is a small cinder block building with only walk thru doors. This would give the power plant two demin units, one at the steam plant, and the mobile one on the trailer for the gas turbine. It is a KDHE requirement to run water injection on the gas turbine for NOx exhaust emissions. Also, the new building would allow us to have an extra large water storage tank inside the building to store demin water for the steam turbine.

Cost itemization and funding information: New steel insulated building with concrete floor: \$150,000.00

New stationary demin unit in shed: \$55,000.00

New inside water storage tank: \$12,000.00

Total Project/Equipment Cost: \$217,000.00

Cost Information Supplied By: Travis Horsch

Estimated Month of Expenditure: NA

Contact Person for this request: Travis Horsch

Phone No.: 620 326 2561

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Voltage Regulator Steam Plant

Department: Utility-Elec Prod

Date: 2/14/2022

Proposed CIP Year/s: 2025

New Request: No

Previous CIP Year/s: 2019,2020,2021,2022

Project description/synopsis or Equipment description/details: This would replace the original voltage regulator from 1971 for the steam turbine.

Project/Equipment Justification: The voltage regulator regulates the the voltage of the steam unit generator. When closing the steam unit into the grid, the voltage of the steam unit is required to match the voltage of the grid. After closing in with the grid, the voltage regulator automatically adjusts and maintains the voltage of the steam unit while on line. If the voltage regulator fails, the steam unit will be non-operational until the VR is replaced. This will required some planning and engineering. It will most likely be non operational for a few month. The current voltage regulator is the original VR installed in 1971 and is no longer supported by General Electric. Used parts are very hard to find if they even exist. To ensure the reliability of the steam unit, a replacement is needed. Also, the current VR requires a field breaker which we have had issues with in the past. The new VR does not require a field breaker. This would eliminate this breaker as a potential problem as well.

Cost itemization and funding information: Contractor engineering and installation

Total Project/Equipment Cost: \$350,000

Cost Information Supplied By: Travis Horsch

Estimated Month of Expenditure: NA

Contact Person for this request: Travis Horsch

Phone No.: 620 326 2561

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Boiler Air Preheater

Department: Utility-Elec Prod

Date: 2/16/2022

Proposed CIP Year/s: 2026

New Request: No

Previous CIP Year/s: 2020,2021,2022

Project description/synopsis or Equipment description/details: Boiler air preheater does basically that. It preheats the intake air for combustion inside the boiler.

Project/Equipment Justification: The air preheater is a 14 foot diameter wheel with numerous corrugated metal pieces that are heated by the boiler exhaust as the large wheel spins in between the exhaust and intake sides of the boiler. At any given time, as the wheel turns, half of it is in the exhaust side of the boiler where it gets its heat. The other half is in the intake side of the boiler where the outside air is forced through it with a large fan. This is a continuous cycle as long as the boiler is in operation. The boiler will not operate without the air heater functioning. This is original equipment from 1971. It operates in a very harsh hot environment. To accommodate for expansion when the boiler is heating up, there are expansion joints on each side of the air heater. These expansion joints have significant rust issues that have been patched over the years. The motor that spins the air heater wheel is the original electric motor and it is recommended that it be replaced at the same time.

Cost itemization and funding information: Replace Air PreHeater: \$250,000.00

Replace expansion joints: \$100,000.00

Replace motor gearbox/wiring: \$50,000.00

Total Project/Equipment Cost: \$400,000.00

Cost Information Supplied By: Travis Horsch

Estimated Month of Expenditure: NA

Contact Person for this request: Travis Horsch

Phone No.: 620 326 2561

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Chemical Cleaning of Boiler

Department: Utility-Elec Prod

Date: 2/16/2022

Proposed CIP Year/s: 2027

New Request: No

Previous CIP Year/s: 2018,2019,2020,2021

Project description/synopsis or Equipment description/details: Boiler chemically cleaned. An ammonia-based acid is introduced into the boiler and heated to a specific temperature and pressure, followed by flushing with demineralized water. This process removes any built-up deposits or scaling that may have accumulated in the inside of the boiler tubes.

Project/Equipment Justification: This is a high pressure boiler preventative maintenance procedure. The cleaning process removes rust, scale, and general debris that can coat the inside of the boiler tubes causing inefficient heat transfer and choking off of the water circulation. Hot spots can develop due to restricted circulation, which in turn can cause tube failure. The tubes are inside the boiler. The boiler is the vessel that produces steam for the steam turbine.

Cost itemization and funding information: Company hired for a turnkey job to provide and pump the solution into the boiler and then dispose of the used solution.

Total Project/Equipment Cost: \$70,000.00

Cost Information Supplied By: Travis Horsch

Estimated Month of Expenditure: NA

Contact Person for this request: Travis Horsch

Phone No.: 620 326 2561

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Demo/Cleanup of old Wastewater Treatment Plant

Department: Utility-Wastewater

Date: 2/14/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2017-2022

Project description/synopsis or Equipment description/details: Cleanup and mitigation of old WWTP

Project/Equipment Justification: A demolition/salvage contractor to cleanup old WWTP as buildings are in state of disrepair and open pits/vessels pose a danger to falls and entrapment.

Cost itemization and funding information: 425 utility fund

Total Project/Equipment Cost: \$315,000

Cost Information Supplied By: PEC & City building/code dept.

Estimated Month of Expenditure: N/A

Contact Person for this request: Jason Newberry & John O'Bryan

Phone No.: 6203267031

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Lincoln lift station rehab

Department: Utility-Wastewater

Date: 2/14/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Complete rebuild of Lincoln lift station with rail system and update to communications. This lift station has done its job but it is in need of dire repair. This would include old structure pulled from ground and a new precast system put in its place with rail system. Right now pumps have to be manhandled out of the pit and this involves people entering the wet well to do maintenance and removal of pumps. All metal pieces are rusted and falling apart.

Project/Equipment Justification: As of our last KDHE inspection, it was noted that the Lincoln lift station is in a state of disrepair. A new lift station would keep us in good standing with the state and would alleviate the need to send workers into the pit to do repairs and retrieve pumps.

Cost itemization and funding information: 425 utility fund

Total Project/Equipment Cost: \$75,000

Cost Information Supplied By: PEC

Estimated Month of Expenditure: NA

Contact Person for this request: John O'Bryan

Phone No.: 6203267031

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Sewer line extension - Beaver Creek to Seneca improvement

Department: Utility-Wastewater

Date: 2/14/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2018-2022

Project description/synopsis or Equipment description/details: Extend north end of Beaver creek sewer east to Seneca

Project/Equipment Justification: This will enhance future developments and new businesses to the area. With the new college we anticipate a need for expanded sewer service.

Cost itemization and funding information: 3300 ft 10" sewer pipe=\$121,275

2000 ft 6" force main=\$63,000

100 ft 6" force main directional bored=\$10,500

8 precast manholes=\$25,200

250 ft casing bored in and jacked sleeve=\$78,750

1 lift station, wet well & valve vault=\$350,000

Erosion control measures=\$10,500

Site clearing and restoration=\$31,500

5% inflation=\$34,536

Total Project/Equipment Cost: \$929,500

Cost Information Supplied By: PEC

Estimated Month of Expenditure: N/A

Contact Person for this request: John O'Bryan

Phone No.: 6203267031

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Sewer Line Rehabilitation and Maintenance

Department: Utility-Wastewater

Date: 2/14/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Yearly sewer rehab program. Funds will be used to upgrade the collection system using CCTV, Echo inspections, CIPP, manhole rehab, and other collection system repairs.

Project/Equipment Justification: This is an ongoing process aimed at rehabilitating the city's aging collection system. Each phase will be prioritized for the coming year and funding available. Our goal is to correct all problem areas and reduce I&I, overflows, decaying pipes, and to leave a sewer system that will serve the needs of the City for many years.

Cost itemization and funding information: 425 Utility Fund

Total Project/Equipment Cost: \$500,000 over next 5 years

Cost Information Supplied By: John O'Bryan

Estimated Month of Expenditure: N/A

Contact Person for this request: John O'Bryan

Phone No.: 6203267031

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Skidsteer

Department: Utility-Wastewater

Date: 5/18/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2021-2022

Project description/synopsis or Equipment description/details: New tracked skid steer to replace current one.

Project/Equipment Justification: A new tracked skid steer would assist in overall jobs around the plant and on farmland. Current is a wheeled one that does not have enough weight to off load chemicals from delivery trucks and gets stuck in the fields quite often. A newer, heavy duty tracked one would help alleviate time getting un stuck and better traction in sludge bays for moving biosolids. Would also help to safely transport heavy chemical totes as needed.

Cost itemization and funding information: 425

Total Project/Equipment Cost: \$85,000

Cost Information Supplied By: John O'Bryan

Estimated Month of Expenditure: NA

Contact Person for this request: John O'Bryan

Phone No.: 620-326-7031

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Tractor

Department: Utility-Wastewater

Date: 5/18/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2021-2022

Project description/synopsis or Equipment description/details: New tractor to replace 1993 Case that is used to load bio-solids, pull spreader on farm ground and mow around retention pond.

Project/Equipment Justification: A new tractor would replace our 1993 case that would be used as a trade in to off set costs. Its main use is to load bio-solids and pull spreader to apply onto farmland for disposal. Because of no till farming becoming the norm, has become more significant to have a dependable piece of equipment to spread the sludge and get off the field in a timely manner.

Cost itemization and funding information: 425

Total Project/Equipment Cost: \$130,000

Cost Information Supplied By: John O'Bryan

Estimated Month of Expenditure: NA

Contact Person for this request: John O'Bryan

Phone No.: 620-326-7031

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/1/2022 *Budget Year:* 2023

Department Name: Utility-Wastewater

Project Name or Item: Worksite utility vehicle

Replacing item/equipment or adding new?: Replacing (2013 Gator HPX 4x4)

Fund No.: 425 *Account No.:* 934-004-22

Cost: \$20,000 *Estimated Month of Expenditure:* NA

Function/Purpose/Project: A new diesel UTV to replace 2013 John Deere Gator

Justification of Purchase: Our current UTV that we use daily to gather samples and misc. transporting supplies around the plant is starting to have more engine issues in the last couple of years and history of just shutting off. A new UTV will help continue the needs of the WWTP and assist crews with shuttling heavy parts and equipment around the plant and lift stations.

Submitted by: John O'Bryan

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Digester blowers

Department: Utility-Wastewater

Date: 2/14/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: 2 new submersible aerators for digesters. A new system to keep digesters mixed and in use during the winter is needed. Right now they accomplish this by floating aerators attached to mooring lines. During the winter months, the digesters freeze up and mixers must be shut down to keep ice buildup and chance of equipment flipping over. Also when the tanks freeze, this hinders our ability to properly mix and treat the sludge to its final form (biosolids). A new system would be a forced air, big bubbler system whereby the mixers are attached to a rail system and are under water. This warm air mixing would keep tanks from freezing while still mixing and allow normal sludge removal to continue during cold weather.

Project/Equipment Justification: There is an operational need for digesters mixers to be upgraded/changed over to a underwater blower system. During the winter months the current mixers must be shut off to keep from icing the motors. During this time, it hinders the ability of treating the sludge due to settling of sludge. A new blower system would eliminate the need for idle digesters and the plant can continue to effectively and safely process wastewater.

Cost itemization and funding information: 425 Utility fund

Total Project/Equipment Cost: \$64,000

Cost Information Supplied By: Landia

Estimated Month of Expenditure: NA

Contact Person for this request: John O'Bryan

Phone No.: 6203267031

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/1/2022 *Budget Year:* 2024

Department Name: Utility-Wastewater

Project Name or Item: Sewer Inspection Closed Circuit Television system

Replacing item/equipment or adding new?: Adding new

Fund No.: 425 *Account No.:* 934-004-21

Cost: \$30,000 *Estimated Month of Expenditure:* NA

Function/Purpose/Project: CCTV Camera crawler system to inspect sewer lines

Justification of Purchase: This will save time and help crews immediately locate issues in sewer lines and assist in documentation of cleaning lines. Currently we hire a company when need arises and with more issues being found due to aging lines, a camera system that can be quickly deployed would be a great asset to the city. This piece of equipment will provide 7 to 10 years of service before needing to be replaced.

Submitted by: John O'Bryan

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Storage building

Department: Utility-Wastewater

Date: 2/14/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: New storage building to house equipment and pumps/ 60x40 building/ this building would allow us to store all equip and chemicals from old plant to the new plant for ease of access and better security

Project/Equipment Justification: New WWTP is in need of a storage building to house equipment, pumps, motors, chemicals and misc. supplies onsite. This would assist in inventory control and security as most supplies are kept at old WWTP buildings.

Cost itemization and funding information: 425 utility fund

Total Project/Equipment Cost: \$100,000

Cost Information Supplied By: John O'Bryan

Estimated Month of Expenditure: NA

Contact Person for this request: John O'Bryan

Phone No.: 6203267031

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Vacuum/Jetting Combo Truck

Department: Utility-Wastewater

Date: 2/14/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: New combo truck to replace Vector.

Project/Equipment Justification: As our current combo truck approaches its 11th year in service, it has begun to be in need of repairs and engine issues. It has been in the shop a few times regarding engine codes, turbo issues, air supply issues, and this causes crews to fall behind in maintenance of collection systems. At times, the vacuum system or the water jetting system has shut down in the middle of work due to aging and everyday use of equipment. As this is a very critical piece of equipment in keeping the city's sewer system flowing normally, a new combo truck will help alleviate downtime and keep the city's collection system flowing normally.

Cost itemization and funding information: 425 Utility fund

Total Project/Equipment Cost: \$420,000

Cost Information Supplied By: John O'Bryan

Estimated Month of Expenditure: NA

Contact Person for this request: John O'Bryan

Phone No.: 6203267031

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: AMI Water meter change-over

Department: Utility-Water Dist

Date: 2/7/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Changing over all water meters to a radio read system (AMI)

Project/Equipment Justification: Upgrading and improving our meter system to a radio read system. Integrating to the same radio system as electric distribution. (over 7 years)

Cost itemization and funding information: 425-933-004-21

Total Project/Equipment Cost: 890,000 (128,000 a year for 7yrs)

Cost Information Supplied By: Vision & Zenner

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/7/2022 *Budget Year:* 2023

Department Name: Utility-Water Distribution

Project Name or Item: Large Tap Machine + Accessories Replacement

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 425 *Account No.:* 933-004-21

Cost: \$20,000 *Estimated Month of Expenditure:* NA

Function/Purpose/Project: Machine for making new taps

Justification of Purchase: Our current tap machine is over 20 years old and is in need of some parts repair, we can no longer purchase parts or materials for our current machine

Submitted by: Staley

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Mini Excavator + Trailer

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Mini Excavator + Trailer

Project/Equipment Justification: We need a second piece of digging equipment in order to be able to effectively split up and get two jobs done at once. I would like this excavator to be able to go and get a couple water services done a day so we can stay ahead of lead and copper regulations and not have to worry about a main break or any other job we use our backhoe for.

Cost itemization and funding information: 425-933-004-21

Total Project/Equipment Cost: \$63,000

Cost Information Supplied By: Kubota

Estimated Month of Expenditure: February

Contact Person for this request: William Staley

Phone No.: 620 326 3011

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/7/2022 *Budget Year:* 2023

Department Name: Utility-Water Distribution

Project Name or Item: WD Mower replacement

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 145 *Account No.:* 933-004-21

Cost: \$15,500 *Estimated Month of Expenditure:* NA

Function/Purpose/Project: Hustler Replacement

Justification of Purchase: The current Hustler is 10 years old with 500 hours currently. Estimated Replacement date with current wear and tear. The current hustler is a good running machine but is working towards needing more mechanical repairs in the coming years.

Submitted by: Staley

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Skid Steer Replacement

Department: Utility-Water Dist

Date: 2/7/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Skid Steer Replacement

Project/Equipment Justification: Our current skid steer is having electrical problems with safety equipment. It is 23 years old with 2900 hrs. The potential replacement will also come with a jackhammer attachment to help improve our efficiency. Our current skid steer has broken down and had to be fixed 5 times since this time last year.

Cost itemization and funding information: 425-933-004-21

Total Project/Equipment Cost: \$63,000

Cost Information Supplied By: CAT

Estimated Month of Expenditure: February

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Water Main relocation

Department: Utility-Water Dist

Date: 2/17/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Moving 14" to accommodate DOT bridge expansion

Project/Equipment Justification: This project will have to be done to accommodate the bridge expansion on East 16th ST.

Cost itemization and funding information: 425-933-004-42

Total Project/Equipment Cost: \$110,000

Cost Information Supplied By: PEC

Estimated Month of Expenditure: March

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Water Model Study

Department: Utility-Water Dist

Date: 2/7/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: 2020, 2021, 2022

Project description/synopsis or Equipment description/details: Water Distribution System Study

Project/Equipment Justification: This study would be used to analyze and find water quality trouble spots within the water distribution system. This would also be helpful identifying future water projects.

Cost itemization and funding information: 425-933-002-43

Total Project/Equipment Cost: \$40,000

Cost Information Supplied By: PEC

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Waterline Crestview/Ridge - Tie In to 24" Waterline

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Tie in of Ridge / Crestview 12" waterline to 24" waterline on Hillside

Project/Equipment Justification: This project would drastically improve the water quality and fire flows on the entire west side of town but especially in the northwestern region of town along Crestview Ave

Cost itemization and funding information: 425-933-004-25

Total Project/Equipment Cost: \$600,000

Cost Information Supplied By: PEC

Estimated Month of Expenditure: April

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Water Line Rehab and Maintenance - Annual

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: Annual

Project description/synopsis or Equipment description/details: Annual request to be used for smaller water line improvements

Project/Equipment Justification: This is an annual request to be used for smaller water line improvements. Places that are typical problem areas with the most upside to improve water quality in the given area.

Cost itemization and funding information: 425-933-004-42

Total Project/Equipment Cost: \$150,000

Cost Information Supplied By: N/A

Estimated Month of Expenditure: N/A

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Decommissioning of Asbestos Concrete Waterlines

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Decommissioning of Asbestos Concrete Waterlines Botkin from H to Washington & 16th from Woodlawn to Day

Project/Equipment Justification: These are the final two regions of town containing Asbestos Concrete Pipe. Which have potential to be harmful because asbestos is a known carcinogen. We have not failed an asbestos sample yet but the potential still exists as long as the pipe is still being used

Cost itemization and funding information: 425-933-004-42

Total Project/Equipment Cost: \$180,000

Cost Information Supplied By: Estimate based off previous PEC estimates

Estimated Month of Expenditure: June

Contact Person for this request: William Staley

Phone No.: 620 326 3011

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/7/2022 *Budget Year:* NA

Department Name: Utility-Water Distribution

Project Name or Item: Parking Lot Resurfacing

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 415 *Account No.:* 933-004-44

Cost: \$18,500 *Estimated Month of Expenditure:* NA

Function/Purpose/Project: Hard surface to replace rock parking lot

Justification of Purchase: Sec. 40-622. - Construction requirements.

Parking lots for other than single-family dwellings shall be constructed of the following materials or combinations thereof:

(1)Concrete.(2)Asphalt.

Submitted by: Staley

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Waterline - 16th St from C ST to H ST

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2024

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: 16th St waterline rehab from C ST to H ST

Project/Equipment Justification: This main is visible in the creek and is one bad flood from breaking off in the creek, we have also had several main breaks on this main. It is the main branch from the old water tower to the west side of the Union Pacific railroad tracks.

Cost itemization and funding information: 425-933-004-25

Total Project/Equipment Cost: \$450,000

Cost Information Supplied By: Estimate based off PEC

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Waterline Rehab - Crestview and Sunset

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2024

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Crestview and Sunset Waterline Rehabilitation

Project/Equipment Justification: In this region the cast iron pipe is in especially poor structural quality, the soil in that area has eroded the outside of the pipe to the point it begins to crumble when you touch the outside of the pipe

Cost itemization and funding information: 425-933-004-25

Total Project/Equipment Cost: \$500,000

Cost Information Supplied By: Estimate based off PEC

Estimated Month of Expenditure: July

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Material Cover for rock and sand

Department: Utility-Water Dist

Date: 2/7/2022

Proposed CIP Year/s: 2025

New Request: Yes

Previous CIP Year/s: 2022

Project description/synopsis or Equipment description/details: Rock and Sand Material Cover

Project/Equipment Justification: We can't use our rock or sand when it gets wet and freezes because it is frozen into too big of chunks and we cant work with it. The rock and sand are used to back fill main break holes in the road which inevitably happen a lot when it is wet and cold

Cost itemization and funding information: 425-933-004-21

Total Project/Equipment Cost: \$60,000

Cost Information Supplied By: ClearSpan and PAC

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Waterline C St - Botkin to Maple

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2025

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: C ST Waterline - Botkin to Maple

Project/Equipment Justification: Old main with a lot of old services, the fire protection for this entire area is pitiful. There are two fire hydrants in this entire 6 block section, one on Botkin and one on South ST (right in the middle of the project). The hydrant on South ST is a low flow hydrant.

Cost itemization and funding information: 425-933-004-25

Total Project/Equipment Cost: \$460,000

Cost Information Supplied By: Estimate based off PEC

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Waterline Rehab - Washington 16th-21st, 21st from Washington to A ST

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2025

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Washington 16th-21st / 21st from Washington to A ST Waterline rehabilitation

Project/Equipment Justification: Washington 16th-21st is the next street over from the B & C project that was just done.

21st from Washington to A ST is bad pipe surrounded by new plastic pipe (contractors warned us that it's in really bad shape from the B & C Project)

Cost itemization and funding information: 425-933-004-25

Total Project/Equipment Cost: \$740,000

Cost Information Supplied By: Estimate based off PEC

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Booster Station - Fire Protection Airport & Industrial Park

Department: Utility-Water Dist

Date: 2/7/2022

Proposed CIP Year/s: 2026

New Request: No

Previous CIP Year/s: 2018, 2019, 2020, 2021, & 2022

Project description/synopsis or Equipment description/details: Airport & Industrial Park Fire Protection Booster Station

Project/Equipment Justification: This booster would be located at Worden Park and increase the water pressure to the airport if a drop in pressure was detected. This would allow the industries located on airport property to sprinkle buildings which would in turn lower their insurance. This project would also allow us to handle a certain amount of industrial growth in the northern industrial park.

Cost itemization and funding information: 425-933-004-21

Total Project/Equipment Cost: \$750,000

Cost Information Supplied By: PEC

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Worden Park Water Tower - Painting Interior

Department: Utility-Water Dist

Date: 2/4/2022

Proposed CIP Year/s: 2026

New Request: No

Previous CIP Year/s: NA

Project description/synopsis or Equipment description/details: Painting Interior of Worden Park Tower

Project/Equipment Justification: The interior paint of a water tower is a crucial point in maintaining the integrity of a water tower. 2026 is an estimate based on recommendations by our tank coatings company

Cost itemization and funding information: 415-933-004-45

Total Project/Equipment Cost: \$100,000

Cost Information Supplied By: Central Tank Coatings

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Backhoe Replacement

Department: Utility-Water Dist

Date: 2/14/2022

Proposed CIP Year/s: 2027

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Backhoe Replacement

Project/Equipment Justification: Our previous backhoe had about 5000 hours put on it in 15 years, we have not quite had our current backhoe for 2 years and have already surpassed 1000 hours. If we are able to purchase a mini excavator that will cut down this machines hours and could expand its life span but if not we need to plan to replace it much sooner than the last machine.

Cost itemization and funding information: 425-933-004-21

Total Project/Equipment Cost: \$220,000

Cost Information Supplied By: Caterpillar

Estimated Month of Expenditure: NA

Contact Person for this request: William Staley

Phone No.: 620 326 3011

CAPITAL OUTLAY REQUEST

Date Request Completed: 4/4/2022 *Budget Year:* 2023

Department Name: Utility-Water Production

Project Name or Item: Chain Hoist

Replacing item/equipment or adding new?: Replacing/Updating existing

Fund No.: 415-932 *Account No.:* 004-34

Cost: \$17,000 *Estimated Month of Expenditure:* March

Function/Purpose/Project: Replacing 26+ year old chain hoist in high service pump room.

Justification of Purchase: The water plant was designed with a chain hoist system for its high service pump room for removing motors and pumps for repairs. This hoist is 26+ years old and is no longer safe to use, the safety break that stops the chain from free spinning when there's a load on it no longer works. The repair to this hoist will be expensive because parts are no longer available and it will have to be fabricated to accept a newer part. Cost wise the city would be better off replacing it with a new one.

Submitted by: Mike Clift

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Demo/Cleaning old Water Treatment Plant

Department: Utility-Water Prod

Date: 2/9/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2017-2022

Project description/synopsis or Equipment description/details: Tear down old water plant structure.

Project/Equipment Justification: The old water plant has been empty for 25 years, and over the years it's just been sitting there deteriorating. The security of this old structure is becoming a concern and the property could certainly be used by the Lake for future improvements.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$250,000

Cost Information Supplied By: Jason Newberry

Estimated Month of Expenditure: May

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Electric sludge pump project

Department: Utility-Water Prod

Date: 2/14/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: The installation of a 4" electric sludge pump and control panel between the two clarifiers.

Project/Equipment Justification: The water plant is equipped with two Upflow Clarifiers that are used for settling out the solids from the treated raw water before it goes through the filters. These solids buildup inside the clarifiers over time and should be cleaned out annually, but because of the time, steps, and equipment it takes to accomplish this it's only done every few years. The clarifiers were installed in 1995 when the water plant was being built and there were no provisions put in the design for cleaning them.

There are only a couple of ways this can be accomplished due to the location and lack of access. One is by taking the drain pipe apart and dumping the water and sludge on the lower level floor and manually removing it, or put a pump inline with the existing piping and force it out to the lagoons. It's been done both ways, the pump method works the best, but the pump that is used is gas powered and with that is exhaust fumes inside the building which make for a dangerous atmosphere when working around or in a confined space. By permanently installing an electric sludge pump in the lower level between the clarifiers will make for a safer work environment, speedup the task, and will save man hours for the job.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: 25,000

Cost Information Supplied By: Mike Clift

Estimated Month of Expenditure: N/A

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Lime Silo Upgrade

Department: Utility-Water Prod

Date: 2/10/2022

Proposed CIP Year/s: 2023

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Retrofit old lime silo with new updated equipment.

Project/Equipment Justification: The Lime silo is equipped with a Lime feeder, Slurry tank, Mixer, Ben vibrator, Blower system, Dust sock filtering system, and two control panels. The equipment in the silo has been used every day for the past 26 years, it is worn out and no longer reliable. This silo is used for feeding a Hydrated Lime slurry into our water treatment process for softening and Ph control, so it is important to the water quality that this equipment be kept up to date.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$150,000

Cost Information Supplied By: Mike Clift

Estimated Month of Expenditure: March

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Storage/Maintenance Building

Department: Utility-Water Prod

Date: 2/9/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2016-2022

Project description/synopsis or Equipment description/details: To have a building constructed with concrete floor/drive at the water plant.

Project/Equipment Justification: This building will be used for parking equipment and maintenance work purposes. The water plant only has two small bays inside the building. These bays are used for storing chemicals, equipment, tools, and parking trucks. We also use one of the bays as a shop area for doing repairs. Not only do we need more space, but we also need to get our equipment and tools out of the highly corrosive atmosphere inside the plant which causes tools and equipment to rust.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$80,000

Cost Information Supplied By: Mike Clift

Estimated Month of Expenditure: April

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Water Plant Rehab/Replacement Reserve

Department: Utility-Water Prod

Date: 2/9/2022

Proposed CIP Year/s: 2023

New Request: No

Previous CIP Year/s: 2017-2022

Project description/synopsis or Equipment description/details: Reserving money for Rehab/Replacement of Water plant.

Project/Equipment Justification: This reserve is for setting funds back for future Rehab/Replacement for the water plant.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$250,000

Cost Information Supplied By: Jason Newberry

Estimated Month of Expenditure: February

Contact Person for this request: Mike Clift

Phone No.: 260-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Sandblast/Paint Clarifiers and Re-carb tanks

Department: Utility-Water Prod

Date: 2/9/2022

Proposed CIP Year/s: 2024

New Request: Yes

Previous CIP Year/s: N/A

Project description/synopsis or Equipment description/details: Two Clarifiers and two Re-carb tanks sandblasted and painted.

Project/Equipment Justification: The Clarifiers and Re-carb tanks at the plant are 26 years old and still have the Original paint on them, over the years this paint has started to fall off causing the tanks to rust in spots. This rust is only going to get worse causing the structure walls to weaken and start leaking.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$100,000

Cost Information Supplied By: Mike Clift

Estimated Month of Expenditure: February

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Filter Media Replacement

Department: Utility-Water Prod

Date: 2/9/2022

Proposed CIP Year/s: 2026

New Request: No

Previous CIP Year/s: 2016-2022

Project description/synopsis or Equipment description/details: Changing out filter media

Project/Equipment Justification: The four filters at the water plant had their media changed out in 2016. Staff has structured a filter maintenance program that will allow the rotation of the filter media to be changed out of the two filters every 10 years. This gives us 20 years of usage by the time we change out all four filters.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$150,000

Cost Information Supplied By: Mike Clift

Estimated Month of Expenditure: February

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Clearwell/Tank Cleaning

Department: Utility-Water Prod

Date: 2/9/2022

Proposed CIP Year/s: 2027

New Request: No

Previous CIP Year/s: 2012-2022

Project description/synopsis or Equipment description/details: Cleaning settlement out of Clearwell, Contact basin and Wet Well.

Project/Equipment Justification: This is done every five years to remove any sediment from the tanks, this helps to keep turbidity levels down in the water leaving the plant and gives the City the opportunity to have the storage tanks inspected from the inside and out.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$25,000

Cost Information Supplied By: Mike Clift

Estimated Month of Expenditure: April

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353

Capital IMPROVEMENT Plan Request

Project Title or Equipment Item: Lagoon Cleaning

Department: Utility-Water Prod

Date: 2/9/2022

Proposed CIP Year/s: 2027

New Request: No

Previous CIP Year/s: 2012-2022

Project description/synopsis or Equipment description/details: Cleaning out sludge from Lagoons.

Project/Equipment Justification: We have two sludge lagoons that are on a five-year plan to be cleaned. This is important because these lagoons are the only places we have to store sludge for the daily operations of the plant.

Cost itemization and funding information: N/A

Total Project/Equipment Cost: \$200,000

Cost Information Supplied By: Mike Clift

Estimated Month of Expenditure: June

Contact Person for this request: Mike Clift

Phone No.: 620-434-5353