



Land Bank

Tuesday, November 12, 2024, 4:45 p.m.
City Hall 317 S. Washington Ave.

Agenda

ROLL CALL

APPROVAL OF MINUTES

AUDIENCE PARTICIPATION

REPORTS OF BOARD AND STAFF

NEW BUSINESS

- Election of Officers
- Resolution - Appointment of Signatories

OLD BUSINESS

ADDITIONAL BUSINESS

ADJOURN

The Land Bank Board met in Wellington, Kansas on September 17, 2024 at 6:55 p.m., in the City Council Room, City Administration Center during a City Council meeting recess.

Land Bank Board of Trustee members Cindy Antonich, Kevin Dodds, Jan Grace, Mary Lucas, Rick Roitman, Joe Soria, and Mike Westmoreland were all present at roll call.

Members of the Staff present were City Manager Jeff Porter, City Clerk Heidi Theurer, City Attorney Shawn DeJarnett, Assistant City Manager of Utilities/IT Jason Newberry, Public Works Director Jeremy Jones, Airport Manager Matt Wiebe, Building Official Jamie Cornejo, Police Chief Tracy Heath and IT/GIS Technician Peyton Tuttle.

APPROVAL OF MINUTES

Trustee Dodds made a motion to approve the minutes from July 16, 2024 as presented, and Trustee Antonich seconded. The motion carried.

NEW BUSINESS

Purchase Offer 1101 Myles Drive. Chairman Roitman said we have been offered \$1,000 by Mr. Colby Zeka for the lot adjoining his property located at 1105 Myles Drive, with the condition of waiving the outstanding specials. Trustee Dodds stated we recently denied an offer for the same amount in the area of Crestview Heights. Discussion was held regarding the specials. City staff stated there are \$13,581.66 in outstanding specials for improvements plus an additional \$1,350 in mowing assessments on the parcel, for a total of \$14,931.66. The offer is asking that we waive past due specials. The lot would still be subject to any future specials assessed. Trustee Dodds made a motion to approve the purchase, and Trustee Lucas seconded. Upon roll call vote, those voting “AYE” were Trustee members Grace, Lucas, Roitman, Soria, Westmoreland, and Dodds. Trustee Antonich voted “NAY”. Number 2024-04 was assigned to this Resolution.

ADDITIONAL BUSINESS

Trustee Dodds asked when the board submissions are due for the potential restructure of the Land Bank Trustees. Chairman Roitman stated the reorganization date is October 1st; based on what was passed on July 2nd. He asked if it could be on the agenda October 1, 2024.

ADJOURN

A motion was made to adjourn and seconded at 7:01 p.m. The motion carried.

Approved and filed this day November 12, 2024.

Chairman

Secretary



Memorandum

To: Land Bank Trustees
From: Jeff Porter, City Manager
Date: November 8, 2024
Re: Election of Officers

Congratulations on your recent appointment as a trustee of the Wellington Land Bank. We need to have a brief organizational meeting to elect officers, as there are two closings pending that require signatures of an officer of the organization.

Attached is a resolution for your consideration that will set forth the Chair, Vice-Chair, and Treasurer. Additionally the resolution recognizes the City Manager as your primary staff member and allows the position to sign on behalf of the trustees.

Respectfully submitted,

Jeff Porter
City Manager

RESOLUTION NO. 2024 -

A RESOLUTION OF THE CITY OF WELLINGTON LAND BANK APPOINTING MEMBERS AND STAFF TO TO CONDUCT BUSINESS ON BEHALF OF THE BOARD OF TRUSTEES.

WHEREAS, the Trustees of the Wellington Land Bank met on November 12, 2024 to elect officers; and

WHEREAS, _____ was elected to serve as the Chair of the Board of Trustees of the Wellington Land Bank; and

WHEREAS, _____ was elected to serve as the Vice-Chair of the Board of Trustees of the Wellington Land Bank; and

WHEREAS, _____ was elected to serve as the Treasurer of the Board of Trustees of the Wellington Land Bank; and

WHEREAS, the City Manger is recognized as the primary staff member of the Board of Trustees of the Wellington Land Bank under Ordinance 4314.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE WELLINGTON LAND BANK:

SECTION ONE: The Chair, Vice-Chair, Treasurer, and primary staff member are hereby authorized and empowered to sign any and all documents on behalf of the Wellington Land Bank, and to take such steps, and do such other acts, as directed by the City Council.

PASSED AND APPROVED by the Trustees of the Wellington Land Bank this 12th day of November, 2024.

APPROVED AND SIGNED by the Chair.

Chair, Land Bank Board of Trustees

(SEAL)

ATTEST:

Heidi Theurer, Clerk

Approved to Form:

Shawn DeJarnett, Attorney