



Media Release

Date: May 6, 2020

Re: Street Closing/Special Event Request Process

The City of Wellington has revised the policy and process for requesting a Street Closing/Special Event relating to the use of a public street. A Street Closing/Special Event Request must be completed and submitted to the City via the City Manager's Office 30 days prior to the closing/event date. The 30 day requirement is an extension from the previous 14 day period and ensure there is adequate time for the applicable departments to review the request and provide any necessary information to the City Council for consideration of granting the request at a council meeting.

There are a number of restrictions/requirements that have been included in the policy. One requirement is for any street closing in a residential area, the applicant is required to obtain a signature of the owner/occupant of properties within the closed area indicating the owner/occupant's support or non-support for the closure. Signatures shall be on a City provided form. The requirement has been implemented to help ensure those affected by the closure are aware that a request for closure will be submitted to the City Council for consideration. The level of support from the residents of the closed area will be taken into consideration when the City Council considers approval. The restrictions/requirements also address other factors including safety, use of the street, and liability issues. The request form contains all street closing/special event restrictions/requirements.

The Street Closing/Special Event Request and the form for Resident Signature Approval for Residential Street Closing are available on the City's website via the Document Center under Administration.